

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
January 9, 2014

The monthly meeting of the East Berlin Area Joint Authority was held January 9, 2014 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

**Members Present:** Gerald L. Mummert; Charles Krall; and Rodrick Saxon.

**Absent:** John O'Brien, Robert Clayton.

**Also Present:** Solicitor Matt Battersby; Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn; John Scrivens; and Nathan Boyer.

Chairman Mummert announced Rodrick Saxon has been appointed for a five year term of the Authority Board by the East Berlin Borough Council. Mr. Saxon will fill the expired term of David Richards and his term will run Jan 2014 thru Dec 2018.

*A motion was made by Charles Krall to retain all other positions or appointments of the Authority Board as same from January 2013 with a second by Rick Saxon. **Motion carried.***

**Minutes:** *A motion was made by Charles Krall to accept the minutes of December 5, 2013; with a second by Gerald L. Mummert. **Motion carried to accept the minutes as written.***

**Payment of Bills:** All members received a copy of the bills and receipts for December 2013, which totaled \$34,205.31 from the operational funds. These bills were pre-approved at December's meeting with the authorization of the Chairman.

**Public Comment:** None

**Engineer's Report:** Bruce Hulshizer of Buchart-Horn reported they received a letter from Susquehanna River Basin Commission (SRBC) requiring several additional monitoring points. Bruce prepared a list of property owners for the Authority to obtain permission to access wells and install surface water monitoring equipment.

On the Water System Improvement Project, Bruce stated this is continuing slowly and the electrical contractor-B & R Electric is requesting a time extension of 90 days related to Well 6; last month's meeting the Authority asked for a proposal to replace the flow meter at Well 5. The proposal for that change order would be \$7481.68; for the 3 inch pipe flow meter. Another proposal for capturing the WWTP influent flow meter was quoted at \$605.35.

*A motion was made by Charles Krall and second by Rick Saxon to accept B & R Electrical's change order with the 90 day extension, replace the flow meter at Well 5 and the flow meter to capture the influent flow at the WWTP. **Motion carried.***

Bruce went over the charting of the 2013 WWTP daily flows that come into the wastewater treatment plant, such as the storm water and ground water. The Authority plans on televising West King Street sewer lines. It was suggested that a letter be drafted to be sent to the property owners to voluntarily comply to remove or disconnect any sump pumps and down spouts from the their sewer lines to be sent with the next billing. It was suggested drafting an ordinance to establish a fine for having sump pumps, down spouts and storm drains attached to the sewer lines.

The Authority secretary received a call from Anne Parker owner the veterinary clinic on Route 194, concerning connecting to the sewer. The secretary referred her to Bruce. Bruce elaborated on the location (Beaver Street and Route 194)and the closest manhole for connection; with possibility of the other businesses connecting also. Rick Saxon suggested Bruce get connection estimate for the 3 properties in the immediate area and divide the cost between the 3 properties, and possibly sharing in the of the installation cost to install the line. The consensus

of the Board was to have Bruce communicate with Ms. Parker and put together the pricing for the sewer line installation.

Solicitor's Report: Solicitor Battersby stated there are 13 cases coming up at the District Justice for delinquent bills on Feb 3, 2014. Solicitor Battersby still has not received any response from Pennwood concerning the agreement. Chairman Mummert discussed the letter he sent to Pennwood and the response he got in return from Charles Miller concerning the connection fees. Mr. Miller was requesting the Authority to waive the connection fees because Pennwood bought their own pit and pit meter; which that expense exceeded the cost of the connection. It was discussed that the Authority never received Pennwood's application or the connection applications; and had we received it; then there would not have been this dispute. Solicitor Battersby stated that Pennwood is risking a shut off notice. Chairman Mummert stated he would set up a meeting with Skip Coxen; owner of Pennwood; to discuss the problems.

Treasurer's Report: Charles Eisenhart reported 13 delinquent accounts were sent to the District Magistrate on December 31, 2013 for a hearing on February 3, 2014 for a total of \$9,550.19. Charles Krall questioned if the Authority has the same rules for the General Reserve funds as the Borough. Treasurer Charles Eisenhart stated the Authority's regulations are not as strict with the money as the Borough's regulation's are.

New Business: None

Old Business: Pennwood's problem was discussed earlier in the meeting. The fire company was sent a letter concerning installing the new meter before the end of 2013; no response was received. Solicitor Battersby suggested sending the fire company officials an invitation to attend an Authority meeting to inform them why this meter needs to be installed. It was stated that other municipalities charge their fire companies for the fire hydrants.

Operator's Report:

Nathan Boyer – Nathan had nothing to report.

John Scrivens –John had nothing to report. Chairman Mummert inquired on John O'Brien's health. John Scrivens informed the Board he wasn't sure about his health and would be going to visit him.

Correspondence:

- Received a letter from Charles Miller, Facilities Manager of Pennwood Products, Inc. concerning waiving the connection charge of \$2500.00 because they bought their own pit and meter.
- Received an email from PMAA announcing the Bidding Thresholds Increase (Effective Jan. 1, 2014) Beginning on Jan 1, 2014, the bidding thresholds for municipal authorities will be as follows: **1.** Purchases and contracts below \$10,300 require no formal bidding or written or telephonic quotations. **2.** Purchases and contracts between \$10,300 and \$19,100 require three written or telephonic quotations. **3.** Purchases and contracts over \$19,100 require formal bidding.

There being no further business, *Rick Saxon made a motion to adjourn the meeting; with a second by Charles Krall.*  
**Motion carried.**

Meeting adjourned at 8:21 PM. Next meeting will be held February 6, 2014 at 103 Locust St at 7 PM.

ATTEST:

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Hannelore B. Furst, Secretary EBAJA