

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
November 7, 2013

The monthly meeting of the East Berlin Area Joint Authority was held November 7, 2013 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

**Members Present:** Gerald L. Mummert; John O'Brien; David Richards; Robert Clayton and Charles Krall

**Also Present:** Solicitor Matt Battersby; Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn; John Scrivens; Nathan Boyer and Roberta Teal.

Minutes: *A motion was made by Robert Clayton to accept the minutes of October 3, 2013; with a second by John O'Brien. David Richards suggested adding information to the paragraph under Old Business to include information on why he proposed the change. Mr. Richards requested a roll call vote to accept the minutes as it is written, even though it doesn't reflect what really was discussed; such as supporting material to change the EDU's. The solicitor commented that the minutes are a summation of what happens at a meeting. A roll call vote was taken, Tally: R Clayton-Yes; J O'Brien-Yes; D Richards-No; C Krall-Yes; and G Mummert-Yes. (Yes-4/No-1)*

**Motion carried to accept the minutes as written by majority vote.**

Payment of Bills: All members received a copy of the bills and receipts for October 2013, which totaled \$36,192.90 from the operational funds. *John O'Brien moved to pay the bills for October with a second by Robert Clayton. Motion carried.*

Public Comment: None

Engineer's Report: Bruce Hulshizer of Buchart-Horn reported the water main construction has been completed and the well house construction is under way for the Water Improvement Project. There is a change order for \$11,115.86; and Bruce went over the items of the change order. *Charles Krall made the motion to accept the change order with a second by Robert Clayton. Motion carried.* Chairman Mummert mentioned the stone driveway of the right of way for the new well house is eroding, and questioned if anything could be done to fix it. There was brief discussion on this. The solicitor questioned whose land does this affect; if you put in a storm pipe it could divert the water to wash out another area. Bruce will check this out with the contractor.

Solicitor's Report: Solicitor Battersby stated Pennwood has the agreement; he only made minor changes; and is waiting for their signatures. He also reported the Federal court has decided the Family Medical Leave Act (FMLA) does apply to government municipal organizations and should be adopted into the Authority's personnel policy.

Treasurer's Report: Charles Eisenhart reported there are 86 delinquent accounts of this date for a total of \$48,176.23. Mr. Eisenhart handed out a draft copy of the budget for the Board members to take home and look over; to be discussed at the next meeting. The budget included a 2% salary increase. David Richards questioned the sewer revenue of \$480,000.00. Board members were advised to check the budget out and email any changes they thought should be made before the end of the month. The consensus of the Board was to continue the water meter project; the cost of 100 meters will be added to the budget.

New Business: Chairman Mummert brought to the Board's attention a letter from Pennwood Products requesting relief of the sewer charges for the account that had a leak. Their water usage/leak for the quarter was 629,010 gallons. They agree on the charges for the water but would like to be relieved of the sewer

charges. There was discussion on how we handle this with our other accounts. All other accounts that had leaks are charged for their sewer charges. Their facility manager estimated (3 qtrs.) usage without the leak and submitted a check for that amount and will pay the remaining charge after the meeting, hoping not to have to pay for the sewer charge. *A motion was made by Charles Krall to require Pennwood Products to pay the original bill as presented to them; with a second by John O'Brien. A roll call vote was taken, Tally: Robert Clayton-Yes; John O'Brien-Yes; David Richards-Yes; Charles Krall-Yes; and Gerald Mummert-Yes. (Yes-5) Motion carried by unanimous vote.*

Old Business: Chairman Mummert stated we received a quote for the 2" meter for the Fire Company at \$1,882.06, and wanted to know if we should buy the meter and require it to be installed. *Charles Krall made the motion that we purchase the meter for \$1,882.06 from Exeter Supply Company to be installed at the Fire Company for a more accurate reading of water usage for our annual report; with a second by Robert Clayton.*

**Motion carried.** A letter will be sent to the Fire Company; they will be required to install the meter and it will state: the Authority does not intend to bill them for the water usage of this meter at the present time, but that will be subject to change. It was also reported a meter has been installed for the apartment above the Yesteryear Restaurant; and the apartment above Dr. Zeno's office is scheduled for installation.

Charles Krall reported on the GIS system he mentioned last month. He will be attending a meeting at the Adams County Courthouse, Land Development Department with a GIS presentation on November 20, 2013; to gather information on their system and how we could link into it.

Operator's Report:

Nathan Boyer –had nothing to report

John Scrivens reported on the quote from B & R Electrical for \$1,564.00 to fix some exposed wiring at the well house. John did contact others companies for a quote for this work but did not receive any. *A motion was made by Charles Krall to have B & R Electrical fix the wiring at the well house for \$1564.00; with a second by Robert Clayton. Motion carried.*

Correspondence:

Pennwood letter requesting relief from the sewer charges related to the leak.

Email from Cindy Sanderson of Adams County Watershed Alliance concerning the "Big Pipe" meeting.

There being no further business, *Robert Clayton made a motion to adjourn the meeting; with a second by Charles Krall. Motion carried.*

Meeting adjourned at 8:00 PM. Next meeting will be held December 5, 2013 at 103 Locust Street at 7 PM.

Respectfully submitted,

Hannelore B. Furst,

Secretary EBAJA