

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
September 5, 2013

The monthly meeting of the East Berlin Area Joint Authority was held September 5, 2013 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

**Members Present:** Gerald L. Mummert; John O'Brien; David Richards; and Charles Krall

**Absent:** Robert Clayton, and Charles Eisenhart

**Also Present:** Solicitor Matt Battersby; Secretary, Hannelore Furst; Bruce Hulshizer of Buchart-Horn; John Scrivens; Nathan Boyer; Roberta Teal; and Gerald Funke, Engineer for Pennwood Products.

**Minutes:** *A motion was made by John O'Brien to accept the minutes of July 11, 2013; with a second by Charles Krall. **Motion carried.** There was no meeting in August, lack of a quorum.*

**Payment of Bills:** **July:** All members received a copy of the bills and receipts for July 2013, which totaled \$14,337.45 from the operational funds. *John O'Brien moved to pay the bills for July with a second by Charles Krall. **Motion carried.*** **August:** All members received a copy of the bills and receipts for August 2013, which totaled \$22,404.86 from the operational funds. *David Richards moved to pay the bills for August with a second by John O'Brien. **Motion carried.***

**Public Comment:** Gerry Funke, Engineer for Pennwood Products, showed the final layout of the water lines and pit for the meters and back flow preventers. The Board's approval of the general drawing was done by consensus at the July meeting. Bruce suggested the Board review the drawing for the domestic water line. He recommends the reduced pressure back flow preventer at each building. The back flow preventer at each building is different than previously discussed. There will also be a meter at the vault. Also, the water lines will run behind the buildings instead of in front of the buildings. Bruce stated they had reviewed the shop drawings of the back flow preventer and valves. Bruce suggested the agreement should have a section that the Authority employees would have access to the back flow preventers for inspection from time to time and an annual report would be provided. Solicitor Battersby reminded Mr. Funke there are currently nine metered accounts, and those accounts will be charged a capital expense fee even though there is going to be one large meter. *The motion was made by Charles Krall to accept and approve the construction plan of Pennwood Products proposed water lines of 7/11/13; Project No. 122383; as revised 9/3/13 with a second by John O'Brien. **Motion carried.***

**Engineer's Report:** Bruce Hulshizer of Buchart-Horn reported he has reviewed Pennwood Products proposed water lines. He also reported on the monthly meeting of the construction for the water system improvement project. Payment requests for the project are starting to be disbursed. He is still waiting for a response from SRBC on the aquifer testing plan. Chairman Mummert also reported on the contractor's meeting and they expect to be starting the well house for Well #6 in October; the project is slated to be completed by March 2014.

**Solicitor's Report:** Solicitor Battersby reported Reba Hoffman property at 203-205 Locust Street; is slated for auction in October, he asked the Board's permission to prepare the lien paperwork. *A motion was made by Charles Krall to grant permission to file the lien on the property; with a second by John O'Brien. **Motion carried.*** Also, Solicitor Battersby stated he would be following up on the Pennwood Products agreement. Bruce Hulshizer questioned if Nathan Boyer was inspecting Pennwood Products water lines or should Brian Gross be checking the lines. Chairman Mummert stated he would like Nathan to work with Brian on checking the water lines.

Treasurer's Report: Hannelore Furst reported in the Treasurer's absence. There are 27 accounts that are delinquent; with most have a payment plan in the amount of \$22,361.51. David Trump was served by the constable for a hearing scheduled on September 23, 2013. David Stephens paid off his delinquent account in the amount of \$2,459.00. We need to release the lien on David Stephens' property.

All Board members received a copy of the PA Municipal Retirement System MMO for 2014 in the amount of \$10,070.00. *A motion was made by Charles Krall to accept the MMO for 2014; with a second by David Richards. Motion carried.*

New Business: Charles Krall brought to the Board's attention there was a personnel meeting August 30, 2013 and the personnel committee made changes to the overtime policy. The personnel committee recommends the approval to pay time and half for call out only on holidays; and the policy states that paid holiday time (time not worked) that time does not go toward time worked. An example was July 4<sup>th</sup>; they get paid 8 hours for the holiday; that 8 hours does not go toward the 40 hours of time worked; because the overtime is based on time worked. *A motion was made by John O'Brien to accept the changes to the personnel policy as stated; with a second by David Richards. Motion carried.*

Old Business: None.

Operator's Report:

Nathan Boyer reported they would be repairing the fire hydrant on 127 West King Street the week of 9/16/13. John Scrivens reported they replaced the pump at Well #5 at the end of July, and they took the nitrate samples (4.3; 7.89) and all are below the 10.0 level as required by DEP.

David Richards questioned the situation with Mr. Brodbeck and the water drainage problem; he was told that Mr. Brodbeck corrected the problem himself.

Charles Krall asked John Scrivens about the raw sewage problem from a resident on Schoolhouse Lane. John Scrivens stated that DEP has been contacted and they will be handling this problem. A fisherman reported to the Borough he saw a person emptying a bucket of sewer debris on to the bank of the creek; the Borough in turn contacted the Authority; the Authority contacted DEP.

Correspondence: David Richards email of 9/3/13 concerning changing current capital charges to weighted EDU's-based rate.

There being no further business, *John O'Brien made a motion to adjourn the meeting; with a second by Charles Krall. Motion carried.*

Meeting adjourned at 7:39 PM. Next meeting will be held October 3, 2013 at 103 Locust Street at 7 PM.

Respectfully submitted,  
Hannelore B. Furst,  
Secretary EBAJA