

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
January 5, 2012

The monthly meeting of the East Berlin Area Joint Authority was held on January 5, 2012 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Vice Chairman John O'Brien. The meeting opened with the Pledge of Allegiance at 7PM.

Members Present: John O'Brien; Robert Clayton; Charles Krall; Gerald L. Mummert and David Richards.

Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Solicitor Matthew Battersby; Deepthi Kayanam of Buchart-Horn; John Scrivens; Nathan Boyer; and Roberta Teal.

Vice Chairman John O'Brien read the letter from East Berlin Borough Council reappointing Gerald L. Mummert to the Authority Board, for a five year term to expire December 31, 2016. Vice Chairman John O'Brien asked for nomination for the Chairman's seat. Charles Krall nominated Gerald L. Mummert as Chairman of the Board; with a second by Robert Clayton. Hearing no other nominations the Board voted by roll call vote: All members voted- Yes. Gerald L. Mummert became Chairman by unanimous vote.

Vice Chairman John O'Brien turned the meeting over to Chairman Gerald L. Mummert. Chairman Mummert expressed his appreciation to the Board.

Chairman Mummert asked for nominations for appointment of professionals:

- *Robert Clayton nominated Charles Eisenhart as Treasurer; with a second by Charles Krall.* The Board voted by roll call vote: All members voted- Yes. Charles Eisenhart was selected as the Treasurer by unanimous vote.
- *Robert Clayton nominated Buchart-Horn, Inc. as the engineering firm; with a second by Charles Krall.* The Board voted by roll call vote: All members voted- Yes. Buchart-Horn, Inc. was selected as the engineering firm for the Authority, by unanimous vote.
- *Charles Krall nominated Matthew Battersby as the solicitor; with a second by John O'Brien.* The Board voted by roll call vote: R. Clayton-No; C. Krall-Yes; D. Richards-No; J. O'Brien-Yes; and G. L. Mummert-Yes. Roll call tally 3-yes' & 2-no's. Matthew Battersby was selected as the Solicitor for the Authority by majority vote.

Minutes: *A motion was made by John O'Brien to accept the minutes of December 1, 2011, with a second by Robert Clayton. David Richards requested his email critiquing the 2012 proposed budget be added to the minutes under correspondence. Motion carried to approve the minutes of December 1, 2011 with the correction.*

Payment of Bills: The approval to pay the bills for December was made at November's meeting. All members received a copy of the bills and receipts for December, which totaled \$28,136.31, from the operating funds.

Engineer's Report: Deepthi Kayanam of Buchart-Horn reported on the award ceremony to be held at Hershey Hotel on Feb 2, 2012. Chairman Mummert read the letter from the American Council of Engineering Companies. Buchart-Horn, Inc. and the EBAJA were selected to receive the 2012 Diamond Award for the sewer treatment plant. The Authority will have four representatives attending. Since Feb. 2nd is the Authority's meeting night; *Charles Krall made the motion to change the Authority meeting to February 8th at 7:00 PM; with a second by John O'Brien. Motion carried.*

Deepthi Kayanam reported a Pennvest requirement to DEP is to submit a performance bond after one year of operation, stating the treatment plant is meeting the standards for that year. The cost for this bond will be approximately \$1500.00. *A motion was made by Robert Clayton to have Buchart-Horn to prepare the performance bond for \$1500.00 and submit it to DEP; with a second by Charles Krall. Motion carried.*

Chairman Mummert reported that Bruce Hulshizer received a request for information from Fred Heerbrandt, engineer for Reading Township, and he is working on a planning module for Conewago Park to connect to our sewer system. *Charles Krall made the motion to give Bruce Hulshizer the approval to furnish Fred Heerbrandt the information for the planning module for Conewago Park; with a second by Robert Clayton. Motion carried.*

Chairman Mummert reported on the nutrients that are for sale and the 7 year tracking and retention policy of the information. *Robert Clayton made the motion for Buchart-Horn, Inc. to retain the nutrient records for the Authority for seven years; with a second by Charles Krall. Motion carried.*

Solicitor's Report: Solicitor Battersby reported on a number of collections scheduled at the District Justice's office. There was a discussion on the procedures for Sheriff Sales. The delinquent bills should be sent to the District Justice to get them recorded and proceed further if necessary. There was a discussion on turning the water off for the extremely delinquent accounts; it was mentioned about breaking valves if the water is shut off, then there would be another major expense.

Treasurer's Report: Charles Eisenhart reported there are 88 delinquent accounts this quarter with 10 accounts that were filed at the District Justice.

Mr. Eisenhart presented a proposal from Smith, Elliott, Kerns & Co. for the audit for 2011, that will be done in April; at the cost of \$12,750.00. *A motion was made by Charles Krall to accept Smith, Elliott, Kerns & Co. proposal of \$12,750.00 for the audit; with a second by Robert Clayton. Motion carried.* Mr. Eisenhart also mentioned there will be a single audit to be prepared for Pennvest, at an additional cost.

New Business: Two proposals were presented from Laboratory, Analytical & Biological Services, Inc. (LABS) for the testing of the water and sewer for 2012; with no increase in pricing from 2011. Last year the total for the testing was \$26,149.00. *A motion was made by Robert Clayton to accept LABS proposals for 2012; with a second by David Richards. Motion carried.* David Richards reported the Borough has received calls concerning reimbursement for the bottle water purchases because of the nitrate problem. Solicitor Battersby stated he would have to check this out. There was a discussion on the nitrates and shutting the well down; and options for the treatment of the nitrates. Deepthi suggested Buchart-Horn could do a groundwater evaluation or see what other options are available.

Chairman Mummert reported on the information that was received from Rapid Response System and their proposal for notifying the residents in emergency situations. The proposal would cost \$2,050.00 for the base set up fee and license, and a \$253.00 yearly maintenance fee. It was suggested to contact Rapid Response System to give a demonstration.

Old Business: Chairman Mummert reported on the contract with Liberty Power and the contract price is .07769 kwh fix rate for 1 year.

Solicitor Battersby noted that Earl Brown will be making monthly payments of \$650.00 to the Authority. *A motion was made by Robert Clayton to accept Earl Brown's proposal of \$650.00 a month to the Authority as arranged by Solicitors Shultis and Battersby, until the debt is equal to the Borough's debt, then the payments will be alternating months to each entity; with a second by John O'Brien. Motion carried.* The Authority is due \$12,786.79 and the Borough is due \$1,483.50.

Chairman Mummert reported Nathan Boyer received his Wastewater Operator's certificate; he still needs to get the collection part of the license.

Charles Krall presented a proposal from Exeter Company for an additional 100 meters, which includes one 2" for Zeigler Mill, and 20 flexible axis meters for a price of \$20,631.08. After discussing this, the order would be for 99 meters at a cost of \$20,379.49. *Charles Krall made the motion to purchase the 99 meters for \$20,379.49; with a second by Robert Clayton. Motion carried.*

Correspondence:

- Email from Keith Garbage of Aqua America-concerning the possible sale of the water system.-Consensus of the Board-they were not interested in selling the water system.
- Received information from Jonathan Greiner about Rapid Response System Proposal-forwarded to all Board members thru email on 12/12/11
- Email from David Richards and a letter from the Borough seeking financial information.
- Email from WRAC meeting dates-1/24/12; 4/17/12; 7/17/12; 10/23/12
- PA Rural Water upcoming events

Public Comment: None

Nathan mentioned Kohl Brother's would be coming to finish the project on 1/13/12. It was also brought to the Board's attention that the two pumps on Branch Circle went down on 1/3/12. John Scrivens, Nathan Boyer, and Ryan Swope replaced the one pump with a spare pump and it was sent out to be repaired. John Scrivens also mention he would be getting quotes for the next meeting on maintenance agreements for cleaning the sewer pump stations. Chairman Mummert requested a maintenance inspection schedule for the pump stations.

The Board closed the regular meeting to conduct an executive meeting at 8:27 PM concerning personnel matters. Executive meeting closed at 8:59 PM to resume the regular meeting.

Charles Krall made the motion to give Nathan Boyer a \$2,500 increase for receiving his partial license (Plant Operations) which would increase his pay by \$1.20 hour.; starting immediately; with a second by Robert Clayton.
Motion carried.

There being no further business, *Charles Krall made a motion to adjourn the meeting; with a second by Robert Clayton.* **Motion carried.** Meeting adjourned at 9:02 PM.

Next meeting will be held February 8, 2012, at 103 Locust Street at 7 PM.

Respectfully submitted,
Hannelore B. Furst,
Secretary EBAJA