

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
April 6, 2017

The monthly meeting of the East Berlin Area Joint Authority was held April 6, 2017 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Gerald L. Mummert; Charles Krall; Rick Saxon; Harold Lau; and Ron Weidner.

Also Present: Hannelore Furst, Secretary; Solicitor Matt Battersby; Deepthi Kalyanam and Glen Dewillie of Buchart-Horn; Andrew Dehoff of SRBC; John Scrivens; Nathan Boyer; Roberta Teal.

Minutes: *A motion was made by Charles Krall to accept the minutes of March 2, 2017 as written; with a second by Ron Weidner. Motion carried to accept the minutes as written.*

Payment of Bills: All members received a copy of the bills and receipts for March 2017 for a total of \$26,487.81 from the operational fund. An email was sent to the Board members to approve the past due Susquehanna River Basin Commissions billing; so a check for \$1,115.00 could be handed to Mr. Dehoff at the meeting. (The Authority is paying this bill under protest.) *A motion was made by Ron Weidner to approve the paying of the bills for March with a second by Harold Lau. Motion carried. Solicitor Battersby handed Mr. Dehoff the check and a letter to accompany it to the SRBC.*

Public/Guest Comment: Andrew Dehoff of SRBC, thanked the Board for their payment. He also mentioned SRBC's next fiscal year starts July 1, 2017 and their Commission is proposing lower fee schedule and asking for public comments for the coming year, by submitting an email, a letter or attending a public hearing in May. Mr. Dehoff reminded the Board about a workshop on water losses thru AWWA to be held next week.

Engineer's Report: Deepthi reported she has submitted the annual Chapter 94 Report and the Annual Water report to DEP; and presented the Board with the Authority's copy. She also stated she received an email from Reading Twp. engineer and forwarded Exhibit A of the draft agreement-the tapping fee information to him. Reading Twp engineer also requested information on what type of flow meter the Authority wants, so it would be compatible with our reporting system. Deepthi introduced an associate of Buchart-Horn, Glen DeWillie; who presented the USDA loan/grant information at a recent seminar. Mr. DeWillie spoke about the Pennvest grants and finding sources of money at a reasonable rate. He stated the way the loan rates are calculated are through the medium income in a source area, and developing a relationship with the loan official. He mentioned Shawn McElroy would be the contact person, and there is an on-line format if there is an interest in developing a project.

Solicitor's Report: Solicitor Battersby requested an Executive Session at the end of the meeting, concerning negotiations with Reading Township

Treasurer's Report: Harold Lau reported there are 18 delinquent accounts for a total of \$7,118.04; of these there are 2 repossession, and the rest are on payment plans; this information was before the new quarterly water/sewer bills were sent.

Secretary's Report: Hanna Furst made the Board aware that the office lease was renewed for another year. The rent increase \$10 per month, because of an increase in property taxes. Last year, the rent was \$590.00 per month; if the rent paid in advance there was a 5% discount for a total of \$6726.00. This year the rent is \$600.00 per month; and since we paid for the year in advance the rent is \$6,840.00 for the whole year, with the 5% discount.

The auditors were here this week, no report is available until end of June.

A new resolution has to be approved because of a change in employment status Hannelore Furst, because of her retirement. Hanna presented Resolution # 2017-2 Amending PMRS Pension Plan Resolution # 2013-4. *Ron Weidner made the motion to accept Resolution #2017-2; with a second by Charles Krall. By roll call vote, all voted yes. Motion carried.*

Unfinished Business: The water tower inspection is scheduled for April 11, 2017 at 9 AM.

New Business: The insurance has been changed to Capital Blue Cross. CMA, Inc will be checking pricing on the life insurance policies.

It was brought to the Board's attention that a property in town which we have a lien on; is in the process of being acquired by a new owner. Nothing will be done without the solicitor being involved. At the present time; there is \$2098.04 owed for water/sewer utility fees; there will be solicitor's fees and satisfaction fees assessed before the lien will be cleared.

Operator's Report:

Nathan Boyer – Nathan presented a quote from Tom Parichuk Paving to fix 6 areas for \$5,250.00. Last year there were 6 patches for \$3,750.00. Nathan stated this year the sizes are bigger. It was suggested to double check with Tom Parichuk on the pricing of the work. Nathan gave him the state spec's for the black top. Ron Weidner suggested Tom should have the square yardage or how many tons of blacktop-preferably both. Chairman Mummert requested he resubmit the bid with the additional information.

John Scrivens – John brought to the Board's attention that at 201 Kuhn Drive-Cindy Reigart has a manhole in her yard and is requested it be raised, so she can fill in the yard where she has a problem with water laying and puddling. John priced the riser at approximately \$100.00. Ms. Reigart stated she would take care of the maintenance around the riser and the fire hydrant if the Authority would acquire the riser. After a brief discussion, it was decided it may cost the Authority more money to fix the area around the fire hydrant than paying for the riser, and letting Ms. Reigart do the maintenance around the riser and the fire hydrant. A maintenance agreement should be drawn up between Ms. Reigart and the Authority on the work to be done on the manhole and the fire hydrant area. *A motion was made Ron Weidner to buy a riser and install it to eliminate the water problem; in exchange for her doing the yard maintenance; with a second by Charles Krall. **Motion carried.***

Correspondence:

- Email from Adams Co Conservation Dist concerning- Adams Co State of the Waters 5/17/17 8am-3pm.
- Letter from Attorney Myers-Reading Twp. Municipal Authority
- Letter from Rusty's H2O Service.com-soliciting work

EXECUTIVE SESSION: Solicitor Battersby requested an executive session at 7:30 PM concerning Reading Township.

EXECUTIVE SESSION ended at 8:25 PM.

Meeting adjourned at 8:26 PM. Next meeting will be held May 4, 2017 at 103 Locust Street at 7 PM.

Respectfully submitted

Hannelore B. Furst, Secretary EBAJA