

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
May 3, 2012

The monthly meeting of the East Berlin Area Joint Authority was held May 3, 2012 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

Members Present: Gerald L. Mummert; John O'Brien; Robert Clayton; Charles Krall; and David Richards

Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Solicitor Matthew Battersby; Bruce Hulshizer of Buchart-Horn; Nathan Boyer; John Scrivens and Roberta Teal.

Minutes: *A motion was made by Robert Clayton to accept the minutes of April 5, 2012 as corrected; adding for 2011 to the operator's report concerning the flushing of the hydrants, and changing some of the wording in the last paragraph of the Engineer's report; with a second by Charles Krall. **Motion carried.***

Payment of Bills: All members received a copy of the bills and receipts for April, which totaled \$29,382.47, from the operating funds. *Robert Clayton moved to pay the bills for April; with a second by John O'Brien.* David Richards questioned the bill for Bell Real Estate; that was the annual rental fee for the Authority office. ***Motion carried.***

Public Comment: None

Engineer's Report: Bruce Hulshizer of Buchart-Horn reported they are still working on the renewal of the National Pollutant Discharge Elimination System (NPDES) permit which expires on Feb. 28, 2013.

Bruce presented to the Chairman a formal proposal for the engineering services for the Well 1 video and step test and the Aquifer testing plan for SRBC at the cost of \$17,500.00 total. Last month the Board approved \$8,000.00 for Buchart-Horn's work on the plan; that is part of the \$17,500.00; this total fee will not be exceeded without written authorization. *A motion was made by Robert Clayton for the additional \$9,500.00 for the plan; with a second by John O'Brien. There was a brief discussion with David Richards mentioning that the expenses should be allocated from the capital reserve fund. **Motion carried.*** Bruce mentioned Kohl Brothers quote for the battery powered data loggers, which he removed from their quote the \$4,500; he stated that would be wasted money, if, eventually the Authority would be putting in a better system to log the data. He stated he spoke with Teresa Blauch and she could do the plan without the logger installed. The videoing and the step testing of Well 1 are scheduled to start the week of May 15, 2012.

Solicitor's Report: Solicitor Battersby reported on the hearing at the Magistrate on April 12, 2012; a judgment was awarded to the Authority. There was a discussion on the problems if the water is shut off for nonpayment. The landlord and the tenant should be notified with a shut off notice. There was discussion about if the tenant were to re-hook up his well. The Board's consensus was to collect judgment. Charles Eisenhart explained that he sends three past due letters at different intervals before the residents account is filed at the district magistrate office. It was stated that John Scrivens should talk to the landlord about the past due bill and the possibility of a lien being placed on his property.

Solicitor Battersby mentioned his meeting with Senator Alloway to assist the Authority to acquire some state funds to help with the nitrate testing problems and the SRBC applications. He will be making a follow up call. Solicitor Battersby was given a copy of the Buchart-Horn proposal with the costs associated with the SRBC plan.

Treasurer's Report: Charles Eisenhart reported there were 118 delinquent accounts at the end of the April for a total of \$39,535.85. Robert Clayton asked about paying at the bank, and how soon the Authority is notified of the payments. He was told the same day, the secretary is informed by a fax.

Mr. Eisenhart presented the extended warranty agreement from Master Meters for the DMMR receiver and the handheld warranty upgrade for the mobile terminal reading device; for the automatic meter readings. The Board briefly reviewed the contract. The initial one year warranty is due to expire, and this information was only received the day before the meeting. The Board mentioned there was not adequate time to review the contract, and would like to discuss the options with Master Meter's representative. With the warranty expiring on May 12th; *Charles Krall made the motion*

to contact Jason Graves to get a quote on hand held device unit only and if the price is under \$500, the Board approves the expenditure; if the price is over \$500; the Board members will be contacted prior to the expenditure for their approval; with a second by Robert Clayton. **Motion carried.** There was mention of John Horvatinovic of West Manchester Township Authority use of the equipment, and he should contact the Authority with his proposal.

New Business: Chairman Mummert received a note from KPI Engineering for their client the East Berlin Library concerning the library's expansion and if there will be any problems as far as the water and sewer utilities. There would be a possibility of additional restroom facilities. The Authority will send a letter to KPI Engineering stating there is no problem with the expansion as far as the water and sewer utilities.

Lee Byers, Chief of the Liberty Fire Company relayed a concern of the fire company about the height of two of the hydrants on West King Street (at the East Berlin Beverage & Mason Propane). The fire company is worried about damaging the hydrants when using them. There are no shut offs on those hydrants, there was brief discussion on this and the new hydrants and water main work is in the capital improvement plan. Mr. Richards commented on the curbing replacement at 515 West King Street from when the hydrant was replaced last year. He suggested sending a letter to the contractor informing him that the installation is not according to state law.

Old Business: Chairman Mummert stated the fire company needs to be reminded they cannot fill swimming pools with the town water. The secretary will send the fire company a letter stating they will not be allowed to fill pools with the town water for perpetuity. It was suggested a water meter be installed at the fire company for a more accurate reporting of the annual water usage. There was more discussion of the meter and possible charges for the excessive water usage (non-fire related).

There was discussion of the plant tour and the luncheon at the fire company. The Authority members were invited to the luncheon.

David Richards suggested reviewing the pension plan, and stated the current employees would not be affected by any changes. Mr. Richards stated he has a number of the surrounding community's pension plans and would bring a copy of them in for the Board. The Board members will receive a copy of the Authority's pension plan as soon as the Authority receives a signed copy from PMRS.

Operator's Report: Nathan Boyer requested to purchase a power washer for the price of \$399.00 from Lowe's to clean the buildings. There was a brief discussion on the need for this equipment. *A motion was made by Robert Clayton to purchase the Troy-Bilt XP 3000 Pressure Washer for \$399.00; with a second by Charles Krall. **Motion carried.*** Nathan Boyer reported all fire hydrants have been flushed and there is one hydrant that needs replaced on Harrisburg Street. He also had to turn some of the UV bulbs back on at the Wastewater Treatment Plant.

David Richards requested the Board members be notified prior to the residents; if there are problems with the water.

There was a brief discussion on the Rapid Response system. The Authority is waiting on confirmation from them to use our current system without adding another module for \$1000.00. Chairman Mummert will be contacting Jonathan Greiner.

Correspondence: None

Having no further business, *Robert Clayton made a motion to adjourn the meeting; with a second by Charles Krall. **Motion carried.*** Meeting adjourned at 8:17 PM. Next meeting will be held June 7, 2012, at 103 Locust Street at 7 PM.

Respectfully submitted,

Hannelore B. Furst,
Secretary EBAJA