

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
January 4, 2018

The monthly meeting of the East Berlin Area Joint Authority was held January 4, 2018 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Gerald L. Mummert; Harold Lau; Rick Saxon and Charles Krall

Members Absent: Ron Weidner

Also Present: Hannelore Furst, Secretary; John Scrivens; Andrew Dehoff of the SRBC

Minutes: *A motion was made by Charles Krall to accept the minutes of December 7, 2017 as written, with a second by Harold Lau. Motion carried to accept the minutes as written.*

Payment of Bills: All members received a copy of the bills and receipts for December for a total of \$17,535.96 from the operational fund which were approved to pay at the December 2017 meeting.

Public/Guest Comment: None

Charles Krall asked Andrew Dehoff if the Authority needs to register with SRBC. Mr. Dehoff mentioned the article in the magazine did not apply to the Authority. The Authority is grandfathered.

Engineer's Report: None-Absent

Solicitor's Report: None-Absent

Treasurer's Report: Harold Lau reported 45 delinquent accounts for a total \$16,842.97, before the bills were sent out on December 29, 2017.

Mr. Lau presented the 2018 budget. Water Revenues-\$354,500.00; Water Expenses-\$227,272.00; Sewer Revenues-\$546,100.00; and Sewer Expenses-239,522.00; which included a 2% increase for the operators. *A motion was made by Harold Lau to accept the 2018 Budget as presented, with a second by Rick Saxon. Motion carried to adopt the 2018 Budget.*

Secretary's Report: Hanna Furst reported the Authority renewed the contract with LABS for 2018; the price reduction was due to DEP requirements for testing. The Authority received the engagement letter from SEK for 2017 Audit for \$7,300 per our 3 year contract; which this is the final year. Our health insurance has increased by 13%.

Unfinished Business: Chairman Mummert presented Buchart-Horn's proposal# 34364 for the engineering services for the Water Tank Rehabilitation Project; which is for the grant. This proposal is for contract document compilation in the amount of \$15,500.00 and securing funding assistance for a cost of \$10,600.00. *A motion was made by Harold Lau, to accept Buchart-Horn's proposal with a second by Charles Krall. Motion carried.*

New Business: None

Operator's Report:

Nathan Boyer – Nathan reported the fire hydrant on the first block of Abbottstown Street was replaced in November and the fire hydrant at 219 West King Street was replaced in December. Chairman Mummert asked about the fire hydrant pressure test done by ISO that was done in August; the Authority received a

summary report this month. There were questions on who generated the request and why there were no prior arrangements made before the testing. They talked to the fire chief and made arrangements, but the Authority's concern is we had no scheduled appointment made and the Authority's time is valuable also. The Authority only received a three page notice, without any explanation. Nathan stated it did not cost the Authority, Charles Krall refuted that Nathan's time was involved and his time is money. Mr. Krall stated the Authority needs to be notified ahead of time. Chairman Mummert wanted to know what the pressure means. The Authority will contact someone to find out about the information on the pressure reporting.

John Scrivens – Nothing to report.

Correspondence -

- Letter from ISO on Public Protection Classification
- Email concerning bidding threshold increase:

Effective Jan. 1, 2018

The Pennsylvania Department of Labor & Industry published the authority and municipal bidding thresholds for 2018. Under Act 90 of 2011, the bidding thresholds provide for an annual inflation adjustment based on the Consumer Price Index for All Urban Consumers. The percentage change for the 12-month period ending September 30, 2017, is 2.2%. Beginning on January 1, 2018, the bidding thresholds for municipal authorities will be as follows:

- Purchases and contracts below \$10,900 require no formal bidding or written/telephonic quotations.
- Purchases and contracts between \$10,900 and \$20,100 require three written/telephonic quotations.
- Purchases and contracts over \$20,100 require formal bidding.

Having nothing further to discuss the meeting adjourned at 7:22 PM, on a motion by Harold Lau with a second by Rick Saxon. **Motion carried.**

Next meeting will be held **February 1, 2018** at 103 Locust Street at 7 PM.

Respectfully submitted
Hannelore B. Furst, Secretary EBAJA