

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
December 6, 2018

The monthly meeting of the East Berlin Area Joint Authority was held December 6, 2018 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Gerald L. Mummert; Ron Weidner; Harold Lau; and Darrin Youker

Members Absent: Charles Krall and Nathan Boyer

Also Present: Hannelore Furst, Secretary; Solicitor Battersby; and Diana Young of B-H

Minutes: *A motion was made by Harold Lau to accept the minutes of November 1, 2018 as written, with a second by Ron Weidner. **Motion carried to accept the minutes as written.***

Payment of Bills: All members received a copy of the bills and receipts for November 2018 for a total of \$25,546.72 from the operational fund. *A motion was made by Ron Weidner to approve the paying of the bills for November with a second by Harold Lau. **Motion carried.***

Payment of December Bills: *A motion was made by Ron Weidner to approve the paying of the bills for December with a second by Harold Lau; with the Chairman's or Treasurer's authorization. **Motion carried.***

Public/Guest Comment: None

Engineer's Report:

Diana Young reported she looked in the percentage of maintenance costs of other client's budgets. She stated it does vary a good bit. The smaller the business the higher the maintenance costs; the range was 10%-23%.

Solicitor's Report:

Solicitor Battersby is speaking on behalf of Robbie Teal on her drainage issue, her 60 days have expired. She will not be able to get the work done before spring-in the April, May, June time frame. The consensus of the Board is to allow for the maintenance in the spring time. John Scrivens checked the situation and presented Robbie Teal with a solution.

Treasurer's Report:

Harold Lau reported there are 55 delinquent accounts for a total of \$28,444.99; two accounts were sent to the district magistrate and a lien was filed at the courthouse for another account.

Mr. Lau presented the revised 2019 budget as of November 30, 2018 with a suggested 25 cents increase per thousand gallons of water usage to be reflected on the July billing and a 2% salary increase was included in the budget. He increased the vehicle expenses because of the aging vehicle. The vehicle is a 2015 model. Salaries were increased slightly to accommodate hiring a replacement for the secretary who is retiring. Mr. Lau continued going over the budget. On the capital budget, it was discussed that there should be more quotes for any work to be done. John Scrivens suggested

using other companies for maintenance projects and suggested Mid-Atlantic Pump, Clearview Excavating, and Livingston Co.

There was a statement made that Nathan and JT would be exercising curb stops, and John Scrivens stated some may need to be checked. There was an incident on West King Street where they shut the water valve off for a leak and the line was fixed, when they went to put the curb box back on it was crooked and it started leaking and needed fixed. The sidewalk was dug up, so the Authority will pay to replace the walk that was dug up. The bill from Gingerich was \$3,118.50. *A motion was made by Darrin Youker and a second by Harold Lau to pay the Gingerich bill. **Motion carried.*** On the hydrant, replacement or repair, it was suggested getting quotes. Communications problem with the SCADA system, control panel at Park Road lift, wiring for the wet well at Branch Circle-need formal quotes. The roof on Branch Circle needs replaced-postponed to 2020. Televising and smoke testing in Branch Circle-John and Nathan will physically check. Riding Mower/trailer-if we do our own mowing. It was decided to contract out to Anderson Landscaping; we will be deciding on how often and the height of the mowing.

The budget was set as:

- Water Receipts-\$360,725.00 Water Expenditures-\$205,789.00
- Sewer Receipts-\$567,000.00 Sewer Expenditures-\$255,189.00
- Cap. Water Expenditures-\$84,406.80
- Cap. Sewer Expenditures-\$275,400.00

*On a motion by Darrin Youker to accept the working budget; with a second by Ron Weidner. **Motion carried.***

Secretary's Report: Hanna Furst reported Brian Tucker thanked the Board for the consideration on the sewer billing.

Unfinished Business: None

New Business:

East Berlin Borough recommended Darrin Youker for a 5 year term, ending 2023.

Operator's Report:

Nathan Boyer -Absent

John Scrivens- He previously made his comments.

Correspondence:

From PMAA-Bidding Thresholds Increase (Effective January 1, 2019) The PA Department of Labor & Industry published the authority and municipal bidding thresholds for 2019. Beginning on January 1, 2019, the bidding thresholds for municipal authorities will be as follows:

Purchases and contracts below \$11,100 require no formal bidding or written/telephonic quotations;

Purchases and contracts between \$11,100 and \$20,600 require three written/telephonic quotations;

Purchases and contracts over \$20,600 require formal bidding;

An invitation from Adams Co Office of Planning & Development to participate in meeting to discuss Chesapeake Bay Watershed-12/13/18; 2-4 PM; at Adams Co Ag Center

Having nothing further to discuss the meeting adjourned at 8:18 PM, on a motion by Ron Weidner and a second by Harold Lau.

Next meeting will be held **January 3, 2019** at 103 Locust Street at 7 PM.

Respectfully submitted

Hannelore B. Furst, Secretary EBAJA