

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
February 7, 2019

The monthly meeting of the East Berlin Area Joint Authority was held February 7, 2019 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Vice Chairman Ronald Weidner. The meeting opened with the Pledge of Allegiance at 7 PM.

**Members Present:** Harold Lau; Ron Weidner and Charles Krall

**Members Absent:** Gerald L. Mummert and Darrin Youker

**Also Present:** Hannelore Furst, Secretary; John Scrivens; Nathan Boyer; Solicitor Matt Battersby; and Diana Young of Buchart-Horn, Inc.

**Minutes:** *A motion was made by Charles Krall to accept the minutes of January 3, 2019 as written, with a second by Harold Lau. **Motion carried to accept the minutes as written.***

**Payment of Bills:** All members received a copy of the bills and receipts for January for a total of \$21,322.15 from the operational fund. *A motion was made by Harold Lau to pay the bills for January; with a second by Ron Weidner. **Motion carried.***

**Public/Guest Comment:** None

**Engineer's Report:** Ms. Young handed Nathan the information for the Chapter 94 Report to update and to verify if the information is correct. She also checked on the SCADA system, they think it maybe a repeater problem. Nathan stated he is getting all the information from the SCADA system, but he keeps relaying "communication alarm failure" message. It was suggested checking with Paul Lenig, or other companies about this problem. Ron Weidner asked if the engineer has heard anything more about Reading Township. She stated nothing has been mentioned.

**Solicitor's Report:** None

**Treasurer's Report:**

Harold Lau reported 80 delinquent accounts for a total \$46,640.21, as of today's date. Solicitor Battersby suggested changing the Ordinance, and asked about the procedure for delinquent accounts; and it was explained. He suggested increasing the late fee to a flat fee of \$50; instead of the current rate of 10% of the bill. This may deter the late payers. The secretary will check the ordinances and resolutions for collection process for late fees to consider updated the fees.

Mr. Lau reported, Chairman Mummert, himself and the secretary met with Comcast Business to upgrade the phone system and internet service for the sewer plant and office. The office rate would be \$236.55 a month for 3 lines and internet, and would receive a \$300 prepaid gift card. The sewer plant rate would be \$156.80 a month, including internet. This price is for 24 month contract. *Charles Krall made the motion to authorize Harold Lau and the secretary to contact Comcast about special municipal rates and give them the authority to complete the order; with a second by Ron Weidner. **Motion carried.***

Mr. Lau mentioned meeting with National Water Specialties Company (NWSC) concerning the monitoring of the annual inspections of cross connections and back flows. Mr. Lau handed out information that NWSC gave him. There was a brief discussion on the subject. Nathan will check with Exeter Supply Co. to get pricing on bulk orders for residential and commercial properties. Diana suggested the Authority send out letters to the residents that the back flow preventers needs to be installed; what product and model

number, which plumber to use to install; and the plumber would fill out paper work verifying completion of the job.

There was a situation brought up about the storage of the lawn mower at the pump house. If DEP were to have an inspection we may be fined, because of possible gas leakage could occur from the mower into the (well) groundwater. There was a brief discussion; the Borough may allow the Authority to store/park the mower in their garage. Charles Krall will check with the Borough about this.

Secretary's Report: Hanna Furst reported as of today there were 15 applicants for the part time secretary position. No ad was posted in the newspapers because of the high price to advertise. Notices were posted on community boards in town and on-line at "Indeed"; and on our own web site.

Unfinished Business: The secretary would like to resolve the problem at Mrs. Heininger's; Nathan checked their meter and there was nothing wrong with the meter. After a brief discussion, the Solicitor suggested making them an offer; they would have to pay for the water; this is an offer to settle the account without acknowledging you are in default, if we have to take this to court; we will request the full amount owed. *A motion was made by Charles Krall as stated by the solicitor in the above statement; with a second by Ron Weidner. **Motion carried.***

New Business: Charles Krall mentioned just as a FYI he attended a meeting about storm water protection program and suggested inviting Bicky Redman to speak at an Authority meeting concerning technical assistance and funding for our wells.

Operator's Report:

Nathan Boyer – Nathan reported they had a short in the electrical line for the decanter at the sewer treatment plant.

John Scrivens – Nothing to report.

Correspondence -

Received a letter PA Rural Water seeking applicants for 2 positions on their Board of Directors for a 3 year term.

Having nothing further to discuss the meeting adjourned at 7:46 PM, on a motion by Charles Krall with a second by Harold Lau. **Motion carried.**

Next meeting will be held **March 7, 2019** at 103 Locust Street at 7 PM.

Respectfully submitted

Hannelore B. Furst, Secretary EBAJA