

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
March 7, 2019

The monthly meeting of the East Berlin Area Joint Authority was held March 7, 2019 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Gerald L. Mummert; Darrin Youker; Harold Lau; Ron Weidner and Charles Krall
Also Present: Hannelore Furst, Secretary; John Scrivens; Solicitor Matt Battersby; and Diana Young of Buchart-Horn, Inc.

Minutes: *A motion was made by Ron Weidner to accept the minutes of February 7, 2019 as written, with a second by Harold Lau. **Motion carried to accept the minutes as written.***

Payment of Bills: All members received a copy of the bills and receipts for February for a total of \$21,721.46 from the operational fund. *A motion was made by Charles Krall to pay the bills for February; with a second by Harold Lau. **Motion carried.***

Public/Guest Comment: None

Engineer's Report: Ms. Young reported the Chapter 94 report is 90% completed; she needs some data on the pumping stations. She stated the Chapter 94 report looks for 5 years in the future demand and last year was a very wet year. This report shows the average daily flow for 2018 was 0.216 MGD as compared to 0.111 MGD in 2017. The maximum 3 month average for 2018 was 0.247 MGD as compared to 0.153 MGD in 2017. The Chapter 94 report shows the rated capacity of the plant will be exceeded if the proposed connection of Reading Twp is constructed; without Reading Twp. connection the plant has sufficient capacity for the projected 5 year period and beyond. Chairman Mummert questioned what transpired that would cause the difference in capacity now. The wastewater plant was built to handle an additional 200 plus homes; what happened to the capacity? A brief discussion was conducted on the increased flow thru the plant and its effects. Chairman Mummert signed the report so Ms. Young could submit it to DEP.

Solicitor's Report: Solicitor Battersby provided the Board with information on Pennwood's expansion project. Solicitor Battersby mention that the Borough Council will not sign off on any plans until it is reviewed by the Municipal Authority to determine if they need any EDU's. Solicitor Battersby suggested a duplicate set of plans should be submitted to the Authority. There was no information available on what the building would actually be used for.

Treasurer's Report:

Harold Lau reported 60 delinquent accounts for a total \$36,803.62, as of today's date.

Secretary's Report: Hanna Furst reported an insurance refund of \$741.62 for our excellent loss experience. She also reported a letter was sent to Mrs. Heininger concerning her billing, as instructed by Board. No response yet. Nathan is signed up for 2 classes to keep his license updated and JT is signed up to take the test for licensing. Ms. Furst brought to the Board's attention of an account that was not billed for over a year. When this account was reviewed; an actual reading was taken and the billing corrected; the owner was notified in writing on December 13, 2018 of the error, with an explanation that he was not expected to pay

immediately; but could set up a payment plan. No response was received as of this date. A phone call was made to the resident and he stated he will be in next week to make arrangements.

Ms. Furst introduced Resolution # 2019-1 Water Rent Increase. The 25 cents per thousand gallons of water increase was mentioned at the December meeting while reviewing the budget; then passed with the Budget approval. *A motion was made by Charles Krall to adopt Resolution # 2019-1, with a second by Ron Weidner; **by roll call vote the motion carried by a unanimous vote of Yes.***

Unfinished Business: Charles Krall questioned if anything done yet on the radio system; or the checking of the infiltration/backflow. Nothing has been done yet.

New Business:

Operator's Report:

Nathan Boyer – Absent

John Scrivens – Nothing to report.

Correspondence -

Thank you letter from East Berlin Lions Club for the use of the trestles for the Christmas tree sales.
Information from Solicitor Battersby pertaining to Pennwood Expansion-emailed to Board members.

The regular meeting closed at 7:25 PM for an executive session concerning personnel matter.

EXECUTIVE SESSION

Executive Session closed at 7:57 PM and regular meeting resumed. *Darrin Youker made a motion to hire Melissa D. Earp, provided she is able to pass a criminal background check, a satisfactory credit check, and can be bonded by the insurance company, and the starting salary is \$13.00 an hour, up to \$15.00 an hour upon Hanna's retirement; provided she passes a satisfaction probationary/review period; with a second by Charles Krall. **By roll call vote the motion carried by a unanimous vote of Yes.*** Solicitor Battersby will check the background check tonight. The starting date is subject to the results of the background check, credit check and bonding approval.

Having nothing further to discuss the meeting adjourned at 8:01PM, on a motion by Charles Krall with a second by Ron Weidner. **Motion carried.**

Next meeting will be held **April 4, 2019** at 103 Locust Street at 7 PM.

Respectfully submitted

Hannelore B. Furst, Secretary EBAJA