

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

AUGUST 4, 2022

The monthly meeting of the East Berlin Area Joint Authority Board was held August 4 2022 at 103 Locust St., East Berlin, PA. The meeting was presided over by Vice Chairman Weidner. Vice Chairman Weidner opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: R. Weidner, W. Staub, G. Green

Members Absent: C. Krall

Also Present: Matthew Battersby, Diana Young, Harold Lau, John Scrivens, Melissa Earp, Nathan Boyer

Guests: Robbie Teal

Agenda: A motion was made by G. Green to accept the agenda for August 4, 2022 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by W. Staub to accept the minutes of July 7, 2022 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for July 2022, totaling **\$54,429.59** from the Operational funds and an additional **\$38,564.52** from the Capital account for previously approved expenses related to the water tower project. A motion was made by G. Green to pay the July 2022 bills with a second from W. Staub. **Motion carried.**

Public / Guest Comment: Robbie Teal mentioned that the East Berlin Area Community Center (EBACC) has purchased property outside of town in Hamilton Township, and are currently talking with York Water about bringing water to the property. There are four wells on the property.

Engineer's Report:

- Presented a proposal for Engineering Services related to the WWTP Minor Expansion. This expansion will not only expand the capacity of the WWTP, but also put the Authority in position for infrastructure grants. The contracted cost is \$8000.00 and includes the following:
 1. Review previous proposals re: modification of blowers & diffusers in increase air delivered to SBR units.
 2. Verify with PADEP that effluent criteria will remain the same with regard to nitrogen & phosphorous limits.
 3. Compile and review influent and effluent wastewater quality data to provide to Aqua Aerobics. (EBAJA shall provide data for prev. 3 yrs in spreadsheet format if possible).
 4. Meet with Aqua Aerobics to obtain an updated proposal to increase flow capacity.
 5. Evaluate the expansion proposal for adequate systems and power supply.
 6. Estimate the cost of the proposed work.
 7. Provide a draft letter report of findings to Authority for review and provide a final report.

Voting on said contract was tabled until the September meeting due to the absence of Chairman Krall.

- Provided information regarding the SRBC Well renewals. Ms. Earp and Mr. Boyer are asked to review the requirements to determine the level of assistance needed in completing the application.

- The contractor for the Route 194 Water Tank Rehabilitation is disputing the cost of the change order. BH is working with the contractor and Mr. Boyer to resolve the dispute and finalize the change order paperwork.

Solicitor's Report:

- Asked for an Executive Session to discuss sensitive matters.

Treasurer's Report:

- Open Balance of \$59,370.64

Secretary's Report:

- Presented a detailed report on Delinquent Account 11164. After review and discussion with the solicitor, G. Green made a motion to absolve the account owner of \$2363.08 worth of charges, leaving a balance of \$2666.45 to be paid in full within thirty (30) days or face termination of services. W. Staub seconded the motion. All members voted in the affirmative. Motion passed.

Unfinished Business:

- Fence around the water tower has been installed.

New Business:

Operator's Report:

- Finished painting hydrants and began exercising water main shut-off valves.
- Grabbed lead and copper samples from ten (10) required sites. One copper level was over the action level, homeowner will be notified.
- Provided a quote from Kline's for the annual, budgeted cleaning of three lift stations in the amount of \$4080.00. A motion was made by G. Green and seconded by W. Staub to accept the quote. All voted in favor. Motion passed.
- VFD was replaced at Well #5 (budgeted expense).

Correspondence:

Executive Session:

- Meeting was dismissed when active members went to executive session with the solicitor to discuss sensitive matters. That meeting lasted approximately fifteen minutes.

Motion to adjourn the meeting was made by W. Staub and seconded by G. Green. **Motion carried.** Meeting was adjourned by Vice Chairman Weidner at 7:30 p.m.

The next meeting is scheduled to be held **September 1, 2022** at 103 Locust Street at 7:00 pm.

ATTEST:

Melissa Earp, Secretary

Charles Krall, Chairman