

EAST BERLIN AREA JOINT AUTHORITY

103 Locust Street
East Berlin, PA 17316
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July 1, 2010

The monthly meeting of the East Berlin Area Joint Authority was held on July 1, 2010 at 103 Locust Street, East Berlin, PA 17316. The meeting was called to order at 7 PM, and opened with the Pledge of Allegiance.

Members Present: Chairman Gerald L. Mummert; Robert Clayton; Charles Krall; John O'Brien; and David Richards.

Also Present: Solicitor Matthew Battersby; Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn, and members of the Reading Township Municipal Authority-Solicitor Sharon Myers; William Hill of Wm. F. Hill & Assoc, Inc.; Judy Shemon; Don Shemon; Ben Leas; Gary Bullock, and Randy Hoover.

John O'Brien moved to accept the minutes of June 3, 2010 with second by David Richards. Motion carried by unanimous vote.

David Richards moved to accept the minutes of the special meeting of June 22, 2010 with second by Robert Clayton. Motion carried by unanimous vote.

Payment of Bills: *John O'Brien moved to pay the bills for June, 2010 in the amount of \$28,140.75; with a second by Charles Krall. All members received a copy of bills and receipts for June. Chairman Mummert questioned a portion of the Solicitor's bill; in which it referenced Mr. Richards and Solicitor Shultis (Borough Council President and Borough Solicitor) conferring with the Authority Solicitor about a letter Mr. Richards was going to send to the Water Street residents. A brief discussion continued and Solicitor Battersby stated he would adjust his bill accordingly. Motion carried with no dissenting votes.*

Guest:

William Hill of Wm. F. Hill & Assoc, Inc; representing Reading Township Municipal Authority acknowledged receipt of the Authority's letter of April 22, 2010, stating the Authority's position concerning tapping fees, the adjustment on the gallonage, and the request for both service areas-Laughman's (Lauchman's) Bottom and Conewago Park area, and Solicitor Sharon Myers response letter. Mr. Hill stated those two letters triggered a meeting at the request of Ed Corriveau of the Department of Environment Protection (DEP) and the Reading Township Municipal Authority (RTMA). He also stated that RTMA's Act 537 Plan has been approved and is showing both Laughman's Bottom and Conewago Park remaining in Reading Township.

Mr. Hill stated DEP is requesting RTMA to do a cost evaluation because their numbers are about 5 years old; and plan to have this done by July 26, 2010. In order to prepare the evaluation; Mr. Hill sent an email to Bruce Hulshizer requesting answers to some of the questions for the evaluation. Solicitor Battersby stated the Board plans to have an executive meeting to consult with Bruce Hulshizer and would respond to Mr. Hill's questions in time for the July 26th meeting. Mr. Hill requested the information be available in two (2) weeks. It was noted that EBAJA received a letter from DEP dated June 30, 2010.

There was discussion on the point of connection for Laughman's Bottom, and the suggested location would be at 4th Street and Locust Street. They also discussed what the rates are now and the rates at the completion of the project. Mr. Hill mentioned again, they would be serving 100 homes in the Laughman's Bottom and about 30 homes in the Conewago Park area and the RTMA would be spending a lot of money. Solicitor Battersby asked if the RTMA had acquired the land for their sewer plant they planned to build. Solicitor Myers responded they have a letter of intent to acquire the land but have not made any payment yet for the land. The Reading Township Municipal Authority members thanked the EBAJA members and they left the meeting.

Engineer's Report:

Bruce Hulshizer of Buchart-Horn, Inc reported the ground Water Rule permit was submitted. Bruce informed the Board that eventually they will have to purchase a chlorimeter (measures chlorine) and the price is approximately \$1500. It was suggested checking on purchasing this item with another sewer plant to get a better price.

Bruce also reported the survey has been completed concerning the asbestos cement pipe areas and the new H2O PA Grant application was submitted for the virus inactivation of asbestos pipe replacement and the water tank. The announcement of the recipients of the grants will not be announced until November. To comply with DEP mandates concerning the Groundwater Rule which has to be done by March 31, 2011 he suggested advertising in October and open bids in November; whether the Authority gets a grant or if they don't.

The construction crew has started on Water Street this week and the project should be completed by mid August, and there will be limited parking on Water Street during this time. There was a discussion on the trash pickup for the residents on Water Street. The Borough will have to address. Bruce mentioned that the street will not be completely closed off.

Bruce continued his report with 3 things that will impact the collection system. (1) Gregory Contractors gave a bid price of \$2,950.00 to replace the water main on Water Street which included a connection for future looping the main going down Reynolds Ave. to finish the looping with Wagner Ave; which was not in the Capital Improvement Plan. In order to save some money you would not have to do that loop. The consensus of the Board was to not do that loop and save that money. (2) The next item discussed was a 2" galvanized pipe connection at heading west on North Ave.; this only services the apartments across from the East Berlin Beverage store. (3) The third item discussed was a change order for the area of King Street and 6th Street. The water main at that area is very shallow (2 ft deep). The new line will be 4 ft deep and the construction has many elbow pipes so they can match up. The new lines are 10" lines and 10" valves. In order to do this, you need a change order. This is Change Order #3 for a contract increase of \$5,200.00. Bruce read the following Change Order to the Board-it stated: 3.1 Revise the King St. portion of Connection Detail #2 to include (2) 10" gate valves, (1) 10" x 8" x 10" x 8" cross, (2) 10" x 6" reducers and 10" DI pipe, fittings and thrust restraint as required to provide a minimum of 5 feet of cover over Connection Detail. This Change Order is in addition to Bid Item # 39 and Item No. 1.2, which was included as part of Charge Order #1. Refer to Change Order Request, dated 5/26/10, from Gregory Contractors, Inc. for details. *Charles Krall moved to accept Change order #3; with a second by Robert Clayton. Motion Carried.*

It was also brought to the Board's attention that asbestos was found at the King Street pump house and would cost approximately \$1000.00 to dispose of properly.

Solicitor's Report:

Solicitor Battersby reported he placed a lien on Earl W. Brown's property for the past due water and sewer bills of approximately \$8,000.

Solicitor Battersby stated he would forward a copy of the new H2O grant application to James Dougherty of McNeese, Wallace and Nurick.

Solicitor Battersby mentioned he had Representative Dan Moul on his radio program, and Rep. Moul reported there is approximately \$66,000,000 available in the State Budget of which includes money for municipal facilities.

EXECUTIVE MEETING: *The regular meeting closed at 7:45 PM for an executive meeting to formulate a response for William Hill's questions concerning Reading Township. Solicitor Battersby also mention that the engineer; Bruce Hulshizer will response to Mr. Hill's questions before their July 26th meeting, and any further questions are to be directed to Bruce Hulshizer. The executive meeting closed at 8:45 PM and the regular meeting reopened.*

Treasurer's Report:

Treasurer Charles Eisenhart commented on the audit report; which all Board members have a copy of; and it states the H2O grant money is suppose to be in a separate account. He opened a new account for the H2O grant money at Susquehanna Bank. He also reported he would have a rundown of the budget for this year at the next meeting.

The capital fees from this quarter's water/sewer bills will be deposited in the capital reserve fund.

The certificate of deposit at PNC bank was rolled over for another 6 months at .25% interest rate; it will be possibly cashed in six month for the Groundwater Rule project.

*John O'Brien moved to accept the Treasurer's Report; with a second by Robert Clayton. **Motion carried.***

New Business:

Charles Krall reported he has met with 2 vendors (HD Supply Water Works & Exeter Supply Co.) about a new water meter systems. Water Works uses a Badger Meter and Exeter uses Master Meters. Water Works gave a proposal for 700 plus meters, the software and the remote reading capabilities; not including installation would be approximately \$140,000.00. Mr. Krall asked for a quote for 30 meters with the handheld device for a trial period, from HD Supply Water Works & Exeter Supply Co. He stated both systems basically work the same.. He feels we are losing revenue because of the old meters. It was suggested to put 10 meters in three different areas. The installation of the meters possibly would be installed by a retired plumber. The new meter project is in the Capital Improvement Plan.

Old Business: None

Correspondence:

- Chairman Mummert thanked the Board for the planter and card for the death of his sister.
- David Richards proposed a pool water policy

David Richards presented a policy on filling pools or other large water reservoirs. *Robert Clayton moved to accept the policy of filling pools or other large water reservoirs; with a second by Charles Krall. **Motion carried.*** A copy is made a part hereof.

POLICY ON FILLING OF POOLS OR OTHER LARGE WATER RESERVOIRS.

The East Berlin Area Joint Authority currently provides water and sewer services to East Berlin. At the current time the Authority provides no services outside the East Berlin Borough limits. All of the Authority's water supplies come from wells within the Borough. There is a finite amount of water available from those wells at any particular time. Should swimming pools be filled from the public water supply, that demand may severely stress East Berlin's ability to meet normal demand. Accordingly, it shall be the Authority's policy to encourage the citizenry to purchase water for the filling of swimming pools or other large water reservoirs from private sources, deliverable by motor vehicle. The Authority computes its sewerage charges from the metered amount of water used. The Authority has also received requests to waive sewerage charges for water taken from the public system to fill pools or other large water reservoirs that would not be returned to the sewerage system. As the Authority has determined that the use of the public water system to fill pools or other large demand sources is to be discouraged for conservation purposes, it will not waive sewerage charges. Adopted by the East Berlin Area Joint Authority July 1, 2010.

Public Comment: None

The members were reminded the next meeting is scheduled for August 5, 2010 at 103 Locust St., 7 PM.

*Having no further business to discuss; a motion was made to adjourn the meeting at 9:10 PM. **Motion Carried.***

Respectfully Submitted
Hannelore B. Furst, EBAJA Secretary