

EAST BERLIN AREA JOINT AUTHORITY

103 Locust Street

East Berlin, PA 17316

Phone: 717-259-8370 Fax: 717-259-8372

June 3, 2010

The monthly meeting of the East Berlin Area Joint Authority was held on June 3, 2010 at 103 Locust Street, East Berlin, PA 17316. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Chairman Gerald L. Mummert; John O'Brien; and David Richards.

Members Absent: Robert Clayton, Charles Krall, and Solicitor Battersby

Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn, David Woodward, and Michael Wallen and his daughter.

*John O'Brien made the motion to accept the minutes of May 6, 2010 with the following corrections; with a second by David Richards. Under New Business: Add The Authority has adopted the general rule; that when its agent receives a payment, the Authority has received the payment. **Motion carried** by unanimous vote.*

Payment of Bills: *John O'Brien moved to pay the bills for May, 2010 in the amount of \$24,516.23; with a second by David Richards. All members received a copy of bills and receipts for May. **Motion carried** with no dissenting votes.*

Engineer's Report:

Bruce Hulshizer of Buchart-Horn, Inc. presented the Board with 4 (four) change orders from the contractors.

Change Order #1: Gregory Contractors-Change Order #2; for \$163,739.00 for the water main on Water Street. This change order includes a fifty (50) day time extension.

Change Order #2: Garden Spot Electric-Change Order #1; for \$11,616.00 for accommodating the future facilities and relocating the generator.

Change Order #3: Johnston Construction-Change Order #2; for \$11,391.09 for changing underground plumbing and installation of the 5 valves around perimeter of the wet well slabs.

Change Order #4: Johnston Construction- Change Order #3; for \$24,962.00 for accommodating future facility, extending utilities (sewer, gas) and paving of driveway, and grading changes.

There was a brief discussion and questions on the change orders. Chairman Mummert entertained a motion to accept the four (4) change orders. *David Richards made the motion to accept the four change orders with a second by John O'Brien. **Motion carried** with all voting in favor of.*

Bruce Hulshizer also reported on his meeting with the Pennvest specialist from DEP concerning the problems with the Pennvest website.

Bruce Hulshizer stated that Gregory Contractor's change order includes a fifty (50) day time extension, and relating to this change order the Buchart-Horn's inspector will be on site longer period of time. At the last construction meeting, Johnston Construction reported they will be completed on time, but there will still be some work after the completion, such as the demolishing of the old plant, which the inspector will be there for. Bruce presented an amendment (Proposed Amendment 3: Construction Phase Extension Sewage Facilities Improvements BH Proposal No. 30192S) for compensation of Buchart-Horn's services. The additional fees for the added services of the inspector is for a maximum of \$29,000 for the wastewater treatment plant, \$22,000 for the Water Street inceptor, and \$20,000 for the Northwest trunk sewer. The estimated fees will not be exceeded without authorization by the Authority. *John O'Brien made the motion to accept Amendment #3 from Buchart-Horn, Inc. with a second by David Richards. **Motion carried** with all voting in favor.*

Bruce mentioned Gregory Contractor estimated they would be working on Water Street at the end of June.

Solicitor's Report: None due to Solicitor Battersby absence.

Treasurer's Report

Charles Eisenhart reported that Gerald, Hanna and he met with representatives of Adams County National Bank (ACNB) because of a problem with some accounts that were paid at the bank were not received at the office in a timely manner, causing some accounts to be charge a penalty. The bank is now dating the receipts they get, they will be faxing the account information to the office to be posted the day they are received, and they will deposit the money directly into our account. Susquehanna Bank was already providing this service for us, but ACNB was only receiving the money as a drop off point, and then sending the EBAJA the checks they received. It was decided to make sure the customers are informed that the money has to be at the bank before 3PM when they close out the day.

Charles Eisenhart also reported he met with the auditors and the audit was favorable.

New Business: None

Old Business:

Chairman Mummert mentioned the yearly inspection of the Authority buildings and because of the weather it was decided by a motion from David Richards and a second by John O'Brien to postpone the inspections until 2012.

Motion carried with no dissenting votes. There were a few items that Mr. Richards noticed. The overhang at the Fish & Game Road building should have some shingles fixed and add support posts. Mike Wallen will inform the Board if there is anything else that needs to be fixed.

Public Comment: None

Correspondence:

- CHAR (Capital Hill Authority Report) report for informational purpose.
- David Richards suggested letter concerning construction on Water Street.

Chairman Mummert reported he sent the residents of Water Street a letter of the proposed start and end time for the construction of the lines on Water Street. David Richards commented on Chairman Mummert's letter to the residents on Water Street, and that he had gotten Solicitor Battersby's comments and the Borough's solicitor, Mr. Shultis on his proposed joint letter. He stated it was offensive, that Mr. Mummert sent the letter without informing the Borough. The discussion continued with Mr. Richards accusing Chairman Mummert of not getting the Board's approval to send the letter. John O'Brien reminded the members that it was discussed at a previous meeting, that if something comes up the Chairman is responsible for taking care of the notices; or the Vice Chairman if the Chairman is not available; if it is a simple matter that has to be taken care of and did not involve any money issues; the Chairman has the go ahead to do it. David Richards contends the solicitors knew the Borough wanted to send a joint letter, but Chairman Mummert didn't tell anyone he was sending a letter. It was mention that the solicitor did not inform the Authority of the joint letter. John O'Brien reminded Mr. Richards the construction of the water and sewer lines are the Authority's responsibility, and the blacktopping was the Borough's responsibility but; the Borough gave that responsibility to the Authority since they are paying for it.

Chairman Mummert presented the Board with the mapping of the Capital Improvement Plan. He also informed the Board he took Representative Tallman and his aid for a tour of the Waste Water Treatment Plant construction site.

The members were reminded the next meeting is scheduled for July 1, 2010 at 103 Locust St., 7 PM.

*Having no further business to discuss; John O'Brien made the motion to adjourn the meeting at 7:45 PM. The motion was second by David Richards. **Motion Carried.***

Respectfully Submitted
Hannelore B. Furst, EBAJA Secretary