

EAST BERLIN AREA JOINT AUTHORITY
224 EAST KING ST.
EAST BERLIN, PA 17316

March 15, 2010

The special meeting of the East Berlin Area Joint Authority was held at 2 PM on March 15, 2010; at 224 East King Street, East Berlin, PA 17316.

Members Present: Chairman Gerald L. Mummert; Charles Krall; John O'Brien; David Richards; and Robert Clayton.

Members Absent: None

Also Present: Secretary, Hannelore Furst; and Treasurer, Charles Eisenhart

The meeting was held to discuss the notice of termination of the Authority's lease which was received March 5, 2010. The letter stated the lease is terminated as of April 30, 2010.

Chairman Mummert stated that he and the secretary have been checking out some places to rent. There are three possible places that could be used. Harry McKean's office space, Mummert's Studio, and the house beside the library; which the library also owns.

- Harry McKean's place would be \$600 a month, all utilities included except phone.
- Mummert's Studio would be \$600-\$800 a month, utilities are separate.
- Library property would be \$500 a month, utilities are separate.

There was a discussion on the advantages/disadvantages of each place.

The consensus was to lease the library property. There is easy access, central locale, all first floor rooms, parking area, and rent was less than the other two properties. Chairman Mummert suggested renting it starting April 1, 2010, and start relocating without having to rush to get set up.

David Richards asked about the storage of parts and equipment. It was decided they would be stored at the various well houses and pump stations. Skip Coxen of Pennwood Products offered space to park the Authority vehicles in his parking lot on the Locust Street.

It was mentioned that if the Authority pays the rent for the whole year in advance there would be a 5% discount. *Robert Clayton made the motion to rent the library property for one year and to pay for the year in advance to receive the 5% discount; with a second by John O'Brien. Motion carried* with all voting in favor.

Chairman Mummert stated we would need to buy some office equipment. The equipment we are using at the present time belongs with the building. We would need at least one fire proof filing cabinet, safe and other necessary things. There was a discussion on the dollar amount to spend. *John O'Brien made the motion to spend up to \$4,000 to furnish the office; with a second by Robert Clayton. Motion carried* with all voting in favor.

Chairman Mummert reported on Kelly Stationary to move the office equipment with an estimate for 4-5 hours of work would be \$900. *Robert Clayton made a contingent motion to accept Kelly's offer for moving if needed; with a second by Charles Krall. Motion carried* with all voting in favor.

Public Comment: None

Having no further business to discuss; *the motion was made by Charles Krall to adjourn, with a second by Robert Clayton. Motion carried.* The meeting adjourned at 2:21 PM.

Gerald L. Mummert, Chairman EBAJA

ATTEST:

Hannelore B. Furst, Secretary EBAJA