

EAST BERLIN AREA JOINT AUTHORITY
224 EAST KING ST.
EAST BERLIN, PA 17316

May 6, 2010

The monthly meeting of the East Berlin Area Joint Authority was held on May 6, 2010 at 103 Locust Street, East Berlin, PA 17316. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Chairman Gerald L. Mummert; John O'Brien; and David Richards.

Members Absent: Robert Clayton and Charles Krall

Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Solicitor Matthew Battersby; and Bruce Hulshizer of Buchart-Horn.

*John O'Brien made the motion to accept the minutes of April 1, 2010 as written with no corrections; with a second by David Richards. David Richards made the motion to accept the minutes of the special meeting of April 14, 2010 as written with no corrections; with a second by John O'Brien. Both **Motions carried** by unanimous vote.*

Payment of Bills: *John O'Brien moved to pay the bills for April, 2010 in the amount of \$38,095.28; with a second by David Richards. All members received a copy of bills and receipts for April. **Motion carried** with no dissenting votes.*

Public Comment:

Jay Weaver of 200 Harrisburg Street reported he is having his pool repaired and is going to need water within in the next two weeks to fill his pool. He stated that in 1981 the Borough allowed him to fill the pool with approximately 30,000 gallons of water without paying for any sewer expense. In 1994 he repaired his pool and the Borough also allowed the water usage without paying for the sewer expense. He is requesting the Board consider the same procedure. He stated a phone call of the Board's decision would suffice.

Chairman Mummert stated there are more people in East Berlin using the water now than before. Mr. Mummert stated we have to try to conserve the water as much as possible. He suggested Mr. Weaver have the water transported in. Mr. Weaver thanked the Board for their time and then he left.

The Board discussed the pool water situation and the town's water supply. It was also decided to set up and pass a policy for pool water. The consensus was that if Mr. Weaver decides to use the Authority's water supply; then he will be required to pay for both the water and sewer rates.

Engineer's Report:

Bruce Hulshizer of Buchart-Horn, Inc. presented the Board with a proposed asset management Capital Improvements Plan. Bruce went over the various goals of the plan and the estimated costs for each part of the plan. The Board discussed replacing the asbestos cement pipes as soon as possible.

Bruce presented an amended proposal for the Water System Improvements for Groundwater Rule for the existing agreement dated March 4, 2010. This is for the engineering services related to replacing the asbestos cement existing water mains and provides looping of the water distribution system at Wagner Avenue. The proposed compensation for these services is a lump sum of \$38,000 for the design phase services. The original submitted fee for the bid phase will remain the same. It was stated they will have to acquire PennDOT Highway Occupancy permits for several locations. *John O'Brien made the motion to accept Amendment #1 of the proposal for the Water System Improvements for Groundwater Rule; with a second by David Richards. **Motion carried** with all voting in favor of.*

Bruce also went over the planned Sewer System Improvements to propose reassessing the mains. He suggested cleaning and televising the lines, so you know the condition of the pipes for the asset management. He estimated the cost at \$2 a foot for televising and cleaning. Bruce suggested having a sewer maintenance contract

and getting pricing for the various parts of the contract; then do work orders from the contract. When the bid is contracted the first work order should be included.

Solicitor Battersby brought up about the connection of Conewago Park to the sewer system. The Board continued discussing the hook up location of Reading Twp's Conewago Park area.

After Bruce finished presenting the 5 to 10 year plan the Board discussed the benefits of the plan and decided to move forward. Chairman Mummert entertained a motion to accept the plan. *A motion was made by John O'Brien to accept the 5 to 10 year plan; with a second by David Richards. Motion carried* with all voting in favor of.

Solicitor Battersby and Bruce Hulshizer discussed preparing the H2O application for the July awarding of the grants. The estimated cost for the preparation of the grant would be \$4,000. They discussed the asbestos cement piping and the water tank issues, and whether to submit two separate grants or combine them as one. *John O'Brien made a motion authorizing Bruce Hulshizer to apply for two separate grants; with a second by David Richards; after no further discussion motion carried.*

David Richards reported on Water Street. The Borough has the Ordinances and a survey stating the width of the street. He stated the sewer clean out and the shut off valves can be place on the other side of the 34 feet. Solicitor Battersby stated there is a 50 foot right of way, and the Authority can lay the water and sewer lines anywhere in that 50 foot right of way. It was suggested to lay the lines where the lines are right now (40 foot), which is at the deeded property line; this will be the least disturbance to the homeowners. David Richards stated the Borough does not intend to widen Water Street; but intends to use the 34 foot cart way as the curb line.

Bruce reported on a change order of last month to install a water main by Gregory Contractors. Bruce estimated cost was \$175,000; the actual cost will be \$164,000 including the binder and wear course for the full width of Water Street.

Solicitor's Report

Solicitor Battersby reported he received correspondence from Attorney Sharon Myers; solicitor for Reading Twp. Municipal Authority; stating Reading Township's approved Act 537 Plan calls for a separate system for Lauchman's (Laughman's) Bottom and the connection of Conewago Park to the East Berlin sewer system. Attorney Sharon Myers states they are too far into the process to change their plan at this point; but are willing to connect only Conewago Park area. Solicitor Battersby suggested Bruce talk to Ed Corriveau at their Tuesday meeting; concerning this matter.

Solicitor Battersby also reported he sent a letter to the Borough asking them to remove the water and sewer billings from the computer. David Richards stated the secretary said it cannot be extracted from QuickBooks. The discussion continued on deleting the program from the water and sewer computer; and password protect the QuickBooks information of the water fund and sewer fund. David Richards will check into this problem.

Solicitor Battersby spoke about the temporary easement from Dale Kennedy; then Bruce brought up that he may need one from Herb Walters also.

Solicitor Battersby reported that he, Gerald Mummert, John O'Brien, CW Test and their lawyer, Andrew Miller, and Mr. Dougherty met to discuss the York Water Company extending their services into East Berlin. It was made clear that under no uncertain terms the Authority would not permit the York Water Company to extending their services into the Authorities designated area. There is the possibility of Phase 1 of the development coming on line in 2010.

Treasurer's Report

Charles Eisenhart reported on the expenses to relocate from 224 East King Street to 103 Locust Street. Of the \$8,000 the Board requisitioned to spend, only \$1,567.51 was used. Mr. Eisenhart also thanked the secretary and the guys for their hard work of making the move to the new location.

Mr. Eisenhart also reported 84 accounts delinquent for \$16,750.99. Also, we transferred the capital expense amount of \$46,935.00 from the Susquehanna Bank sewer checking account to the ACNB W/S Project account.

Bruce commented on the revision of the payment requests for Pennvest money and the H2O Grant requisitions and the problem he was having.

New Business:

Chairman Mummert reported the secretary requested funding for her notary reappointment. *John O'Brien made the motion to pay for Hannelore Furst's reappointment for her notary license; with a second by David Richards. Motion carried* with all voting in favor.

Chairman Mummert brought up a problem that arose with a payment of a recent bill. He stated the bills can be paid at Susquehanna Bank, Adams County Bank, or the Authority office. The problem was the customers are paying at the ACN Bank, but we are not receiving the money in a timely manner. It was explained that Susquehanna Bank deposits it directly into our accounts; then they sent me an email of payment verification. ACNB accepts the checks but doesn't process them; they send the checks and paperwork to me in the mail. ACNB held a payment for a week and that made the payment late. One customer challenged this; and Chairman Mummert told them that it was their responsibility to make sure the payment is received at the Authority office on time. Chairman Mummert spoke with a teller at ACNB because they were not stamping the receipt. Treasurer Charles Eisenhart will speak with a representative of the bank about this problem. It was decided to credit the account # 01131 of the person that Mr. Mummert was referencing.

Old Business:

Chairman Mummert mentioned it was time for the yearly inspection of the Authority buildings. The Board decided to inspect the buildings on May 18, 2010 at 9 AM.

Correspondence:

- Email from D. Richards on a workshop sponsored by South Central Assembly & Am Public Works Assn.
- Email from D. Richards on Class A & B Underground Storage Tank Training.
- State of the Water Conference on May 13, 2010; Gerald Mummert and Mike Thoman are attending.

The members were reminded that the next meeting is scheduled for June 3, 2010 at 103 Locust St., 7 PM.

Having no further business to discuss; John O'Brien made the motion to adjourn the meeting at 9:30 PM. The motion was second by David Richards. Motion Carried.

Respectfully Submitted,
Hannelore B. Furst, EBAJA Secretary