

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
November 3, 2011

The monthly meeting of the East Berlin Area Joint Authority was held on November 3, 2011 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

**Members Present:** Chairman Gerald L. Mummert; Robert Clayton; Charles Krall; John O'Brien; and David Richards.

**Also Present:** Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Solicitor Matthew Battersby; Bruce Hulshizer of Buchart-Horn; Nathan Boyer; Ken Furst; Earl Brown; and Rod Walter.

**Minutes:** *A motion was made by John O'Brien to accept the minutes of October 6, 2011 as written, with a second by Robert Clayton. **Motion carried.***

**Payment of Bills:** All members received a copy of the bills and receipts for October, which totaled \$36,141.80, from the operating funds. *Charles Krall moved to pay the bills for October; with a second by John O'Brien. **Motion carried.***

**Guests:**

Earl Brown attended the meeting to request for the Board's leniency with his accounts. He also sent an email explaining his position and reason for this request. The Board will take it under advisement. Solicitor Battersby requested this be discussed in an executive session.

Rod Walter of Unified Energy Alliance presented to the Board information concerning price comparisons for electric services.

**Engineer's Report:** Bruce Hulshizer of Buchart-Horn had nothing to report.

**Solicitor's Report:** Solicitor Battersby reported he met with Representative Tallman concerning Reading Township. Solicitor Battersby requested an Executive Session to be held after the regular meeting.

**Treasurer's Report:** Charles Eisenhart reported at the end of the third quarter there were 107 delinquent accounts for a total of \$40,962.00. There was a discussion on how far to let the delinquent accounts accumulate before getting the lawyer involved and placing a lien on the property. *A motion was made by David Richards to have the lawyer start proceedings for a lien on a property after any account is delinquent 4 quarters (1 year); with a second by John O'Brien.*

**Roll call vote:** *J O'Brien-yes; R Clayton- yes; D Richards-yes; C Krall-yes; G L Mummert-yes. **Motion carried by unanimous vote.***

Charles Eisenhart presented a proposed 2012 budget. There was a discussion on various items in the proposed budget. Charles Eisenhart reported the water usage is down from last year, this would cause the revenues to be less. Charles Eisenhart informed the Board no employee raises were included in the budget. David Richards passed out his independent proposed 2012 budget. There was a brief comparison of the two budgets. *A motion was made by Charles Krall to accept Charles Eisenhart's tentative proposed 2012 budget; with a second by John O'Brien.*

**Roll call vote:** *J O'Brien-yes; R Clayton- yes; D Richards-yes; C Krall-yes; G L Mummert-yes. **Motion carried by unanimous vote.***

Charles Eisenhart reported receiving a Certificate of Deposit pre-renewal notice; the CD (\$64,730.87) will mature on November 15, 2011 at a rate of .850%. *A motion was made by Robert Clayton to renew the CD; with a second by Charles Krall. **Motion carried.***

**New Business:** Chairman Mummert presented to the Board information about the generator maintenance contract. He received a quote from Cleveland Brothers Equipment Co., Inc and one from SEMS TECH. SEM TECH was contacted to find

ε out whether they were CAT certified. There was no verification on the CAT certification. A motion was made by Charles Krall with a second by Robert Clayton to accept Cleveland Brothers Equipment Co. proposal. **Motion carried.**

Old Business:

Charles Krall suggested he and Robert Clayton would form a committee to decide on the layout of the Web site and then would present it to the Board for their approval.

Correspondence:

- Email about a Webinar for Cost Allowability
- Email from Adam Wetzel of Energy Cap
- Email from Weber Insurance-October Newsletter
- Email about Source Water Protection 101 to be held 11/16/2011

Email from David Richards dated Oct 6, 2011-David Richards went over his findings; some of the items had been previously answered for him during a visit to the office prior to this meeting. David Richards proposed in his email to separate the employee benefits accounts; presently the health insurance, life insurance and the pension are all listed under one account. *A motion was made by David Richards to separate these accounts into their own account numbers; with a second by Robert Clayton. Roll call vote: J O'Brien-no; R Clayton- yes; D Richards-yes; C Krall-no; G L Mummert-no. Tally: 2 yes's; 3 no's. Motion was defeated.* David Richards also presented information on separation of duties of the employees between water account and the sewer account. After a brief discussion, *David Richards made a motion the employees should track their time between the water account and the sewer account in ½ hour intervals.* Chairman Mummert called for a second to the motion; hearing none; the motion was not put before the Board.

Public Comment: None

The regular meeting closed at 8:50 PM for an Executive session. The Executive session opened to discuss Earl Brown's Municipal Claim and the Board's decision. The Executive session closed and the regular meeting resumed at 9:15 PM.

*A motion was made by Charles Krall to address a letter to Earl Brown stating the Board is staying with their current position; with a second by Robert Clayton. Motion carried by unanimous vote.*

There being no further business, *Robert Clayton made a motion to adjourn the meeting; with a second by John O'Brien. Motion carried.* Meeting adjourned at 9:20 PM.

Respectfully submitted,  
Hannelore B. Furst,  
Secretary EBAJA