

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

DECEMBER 7, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held December 7, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman R. Weidner, R. Teal, G. Green

Members Absent: W. Staub

Also Present: Diana Young, Melissa Earp, Treasurer, H. Lau

Guests:

Agenda: A motion was made by R. Weidner to accept the agenda for December 7, 2023 board meeting as written, with a second by G. Green. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by R. Teal to accept the minutes of November 2, 2023 as written, with a second by R. Weidner. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for November 2023, **\$33,136.78** from the Operational funds. A motion was made by G. Green to pay the November 2023 bills, with a second from R. Weidner. Motion carried.

Public / Guest Comment:

Engineer's Report:

- State award grants delayed indefinitely.

Solicitor's Report:

- Suggested someone initiate a conversation with State Representative Torren Ecker regarding the state grant.

Treasurer's Report:

- Open balance: \$23,864.14
- Final Budget submitted for approval.
- Final Budget requires a .25 increase in water and sewer rates respectively.
 - A motion was made by G. Green to accept the twenty-five cents rate increase for water and sewer each, in order to support the budget. The motion was seconded by R. Weidner. The Chairman called for a roll call. All voted in favor. Motion Carried. A motion was then made by R. Teal to accept and approve the 2024 budget as presented with a second from G. Green. The Chairman called for a roll call vote. All members voted in favor of accepting the 2024 budget. Motion carried.

Secretary's Report:

- The July 2024 meeting falls on July 4. The board unanimously decided to move the meeting to the following Thursday July 11, 2024.
- Nathan currently holds 158 hours of vacation that he is unable to use due to the staffing issue. A motion was made by G. Green to pay out the unused hours to Nathan, with a second by R. Weidner. With approval from the treasurer, the motion passed.
- Since the last week in October EBAJA has experienced \$23,895.00 in unexpected water leaks. This does not include repairing the leak on Locust St. scheduled for December 12, 2023.

Unfinished Business:

- Job Opening: A decision was made to offer the position to Douglas Orris, a local plumber who lives within the borough. A discussion ensued re: whether or not D. Orris could continue to operate his plumbing business in his off hours. Solicitor Battersby advised it would be permissible as long as EBAJA does not recommend him for any plumbing jobs, and he may not pick up business or make money off of EBAJA projects. Solicitor will provide a document for D. Orris to sign agreeing to those terms, should he choose to accept the offer of employment.

New Business:

- Received a link to SRBC maps regarding groundwater recharge. Will look into this further.

Operator's Report:

- Replaced pump #1 at Branch Circle lift station, sent disabled pump out to be repaired.
- Had a ten-inch water main break at corner of South Ave and Fourth St (by the old firehall).
- We have a leak at the end of Third St. by Pennwood. Service will be disrupted for a few hours overnight while they fix the leak. This disruption in service will affect Rutter's. Repair is scheduled for 12/12/2023 11:00 PM.

Correspondence: none

Executive Session: n/a

Motion to adjourn the meeting was made by R. Weidner and a second by G. Green. ***Motion carried.*** Meeting was adjourned by Chairman Krall at 8:42 p.m.

The next monthly board meeting is scheduled to be held **January 4, 2024** at 103 Locust Street at 7:00 p.m.