

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

FEBRUARY 1, 2024

The monthly meeting of the East Berlin Area Joint Authority Board was held February 1, 2024 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman, G. Green, W. Staub

Members Absent: R. Teal, R. Weidner

Also Present: Diana Young, Melissa Earp, Treasurer, H. Lau, Nathan Boyer, John Scrivens

Guests:

Agenda: A motion was made by G. Green to accept the agenda for February 1, 2024 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by W. Staub to accept the minutes of January 4, 2024 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for January 2024, totaling \$43,556.27 from the Operational funds. A motion was made by G. Green to pay the November 2023 bills, with a second from W. Staub. Motion carried.

Public / Guest Comment: n/a

Engineer's Report:

- Asked Pennwood engineers for info on their warehouse plan
- Chapter 94 report will be completed by the end of the month and will need to be signed at the next scheduled board meeting.
- Began work on the planning documents that will need to be approved by the DEP. Is seeking information on expressed interest regarding potential development along 194 south of the borough line. Should have a draft for the next meeting. Will need to be approved by the borough and township after a period of public review since this project changes their 537 Plan.
- Indicated it was perplexing that the WWTP is at near capacity when the Buttercup Farm was never developed. Presented an original flow chart which showed a significant flow increase once the WWTP went online. No explanation or speculation was given as to what increased the flow.

Solicitor's Report:

- Took possession of grant documents.

Treasurer's Report:

- Open balance: \$56,090.22
- Indicated that two CD's are coming due, but since the funds will not be needed anytime soon, it was decided to keep the funds in CD's for another six months.

Secretary's Report:

- The quarterly bills were sent via USPS Dec 29, 2024, but never delivered. Bills were resent in mid-January and delivered successfully to residents. There was not much the post office could do in trying to locate the missing

mail. Some pieces were delivered, others were returned to the EBAJA office as undeliverable even though the addresses are valid.

Unfinished Business:

- G. Green made a motion to add JVI and H&H Contractors as possible contractors to call for municipal work with a second by W. Staub. Motion carried. Chairman Krall will procure and provide contact information.

New Business:

- Chairman Krall presented maps from the SRBC indicating East Berlin is in a very low area for groundwater recharge. Nathan admitted last summer the wells were running very low, aside from Well 6, which according to the SRBC map falls in an adequate recharge zone.

Operator's Report:

- Replaced exhaust fan starter at WWTP
- Replaced heater at Well #5
- Envirep completed annual service on influent pumps at WWTP
- The 98 year old fire hydrant in front of Element Risk Management on Abbottstown St is leaking. It is scheduled to be replaced in late February.
- New employee is doing well.

Correspondence: none

Executive Session: n/a

Motion to adjourn the meeting was made by W. Staub and a second by G. Green. ***Motion carried.*** Meeting was adjourned by Chairman Krall at 7.37 p.m.

The next monthly board meeting is scheduled to be held **March 7, 2024** at 103 Locust Street at 7:00 p.m.