

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

FEBRUARY 4, 2021

The monthly meeting of the East Berlin Area Joint Authority Board was held February 4, 2021 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

Members Present: C. Krall, R. Weidner, G. Green, D. Youker

Members Absent: Harold Lau, Nathan Boyer, Melissa Earp

Also Present: Diana Young, Matt Battersby, John Scrivens, Robbie Teal

Minutes:

A motion was made by G. Green to accept the minutes of December 4, 2020 as written, with a second by R. Weidner.

Motion carried to accept the minutes as written.

Payment of Bills: Because the January 2021 meeting was cancelled, all members received a copy of the bills and receipts from the operational fund for December 2020 as well as January 2021. December 2020 payables totaled: **\$24,224.56**. A motion was made by G. Green to pay the bills for December; with a second from R. Weidner. **Motion carried.** January 2021 payables totaled: **\$39,855.87**. A motion was made by D. Youker to pay the January bills with a second from R. Weidner. **Motion carried.**

Public / Guest Comment:

- none

Engineer's Report:

- Began work on the Chapter 94 report; everything looks good so far and should have it ready to be signed for the next meeting.
- Issued a letter to the Borough of East Berlin confirming available sewage capacity for the proposed apartment complex on King St. Also discussed water service connections with the design engineer. They are now proposing to do a new tap for a water service in a more convenient location and will provide a larger tap than the existing 2" service. They will also have a second tap for the fire protection system. The existing tap will be abandoned.
- NPDES permit is still under PADEP review.
- Received signed agreement from the contractor for the Route 194 Water Tank Rehabilitation project. Submitted for board signatures.
- Presented Proposal for Water Tank Rehabilitation Construction Administration Services from Burchart Horn (BH). BH will: assist in awarding the contract, review shop drawings for materials, respond to contractor Request for Information (RFI's), conduct a pre-construction conference and up to five (5) job conferences, review change order requests and issue change orders if necessary, review contractor applications for payment, coordinate work with Mumford Bjorkman Associates (MBA) for inspection of the welding and painting work. All of this will be performed as a project assignment under Section 2.B.2b of the Retainer Agreement with BH. Compensation in accordance with Section 2D of the Retainer Agreement is estimated at Thirteen Thousand Eight Hundred Fifty Dollars (\$13,850.00). Motion to accept the proposal was made by R. Weidner with a second by G. Green. **Motion carried.**
- Presented a proposal from Mumford-Bjorkman Associates (MBA) for inspection services in conjunction with the Route 94 Water Tank Rehabilitation project. This includes Part Time Welding Inspection (\$850.00/day/5 days), Full Time Painting Inspection (\$85.00/day/40 days), and First Anniversary Evaluation (One-time fee of \$4500.00). The estimated costs: \$42,750.00. A discussion occurred regarding onsite representation during the tank painting. The board agreed to proceed with having onsite representation but requested that this be provided as

a sub-contract to Buchart Horn's construction services agreement. Motion to approve BH to engage services of MBA as a sub-contractor for inspection services was made by G. Green with a second by D. Youker. **Motion carried.**

Solicitor's Report:

- None

Treasurer's Report:

- Open Balance of \$57,843.50

Secretary's Report:

- None

Unfinished Business:

- None

New Business:

- None

Operator's Report:

- Hull Enterprises completed the ceiling at Well#2
- Control Systems 21 will begin installing new licensed radios at Well #1, #2, #4 within the next couple of weeks.
- Replaced a level transducer in Digester #2 at WWTP.
- Replaced the check valve on the discharge pipe on pump #2 at the Park Rd. Lift station and also had to unclog pump #2 as well.
- Working on getting prices for the galvanized water line replacement on corner of Fourth St. and West King St. to EBACC. Should have three (3) quotes for the next meeting.
- Starting to have problems with the actuator for SBR#2 decant valve line at the WWTP. If the actuator goes bad, they will need to manually open the valve every six hours. A replacement will take 3-4 weeks once ordered. Cost for a new actuator: \$7907.50. After discussion with input from John Scrivens, a motion was made by D. Weidner to order the new actuator. Motion was seconded by D. Youker. **Motion carried.**

Correspondence:

- none

Motion to adjourn the meeting was made by R. Weidner and seconded by G. Green. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:00 p.m.

The next meeting is scheduled to be held **March 4, 2021** at 103 Locust Street at 7:00 pm.