

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

January 4, 2024

The monthly meeting of the East Berlin Area Joint Authority Board was held January 4, 2024 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman R. Weidner, R. Teal, G. Green, W. Staub

Members Absent:

Also Present: Engineer Diana Young, Solicitor M. Battersy Treasurer, H. Lau, Nathan Boyer, John Scrivens

Guests:

Agenda: A motion was made by R. Teal to accept the skeleton agenda for January 4, 2024 and allow the Chairman to create it as the meeting progressed due to secretary's absence due to illness, with a second by R. Weidner. **Motion carried.**

Minutes: A motion was made by G. Green to accept the minutes of December 7, 2023 as written, with a second by R. Weidner. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for December 2023 totaling \$42,913.82 from the Operational funds. A motion was made by R. Weidner to pay the December 2023 bills, with a second from R. Teal. Motion carried.

Public / Guest Comment: n/a

Engineer's Report:

- EBAJA was awarded two state grants; \$396,823 for sewer and \$378,924 for water, they will require 50% match (county grant money and reserves should cover any requirements for matching funds). She has requested a copy of the grant applications and grant requirements so they can move forward with the planning.
- Was contacted by Johnston & Associates representing Pennwood requesting engineer drawings of the south side of the system along Rte 94. Buchart Horn does not have these. It is unclear if EBAJA is in possession of these. R. Weidner indicated that the owner of the property (also owner of Pennwood) across from Weis would like to establish a warehouse on said property and therefore is conducting a traffic study with intent to create an access to the property at Beaver St. and then create a parallel road along Rte 94. This project is in the preliminary stages as nothing official has been received by the township.
- Updated her phone number on the Board Member List.

Solicitor's Report:

- Indicated that a separate bank account will need to be established for any grant monies.
- Two people need to be identified as signers on any/all grant documents requiring signature. There was a motion by R. Teal with a second by R. Weidner to proceed with the projects as outlined in the grant applications with Chairman Krall and Treasurer Lau serving as signers to execute the grant documents.

Treasurer's Report:

- Open balance before the bills were generated stood at \$17,103.86.
- Updated his phone number on the Board Member List.

Secretary's Report:

- absent

Unfinished Business:

- *Chairman Krall* met with JVI a local excavator / contractor. They will provide a price list and contact info. The Chairman also presented a price list from H&H Contractors. These are being provided so the operators have additional places to call.

New Business:

- Annual State Ethics forms were provided which will need to be completed by the board members and solicitor and then subsequently returned to the office.

Operator's Report:

- Repaired water main leak
- Installed a new pump at the Branch Circle Lift station
- New employee Doug Orris is working out well.

Correspondence: none

Executive Session: n/a

Motion to adjourn the meeting was made by R. Weidner and a second by W. Staub. ***Motion carried.*** Meeting was adjourned by Chairman Krall at 7:30 p.m.

The next monthly board meeting is scheduled to be held **February 1, 2024** at 103 Locust Street at 7:00 p.m.