

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

January 5, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held January 5, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: C. Krall, R. Weidner, G. Green, W. Staub, R. Teal

Members Absent:

Also Present: Diana Young, Harold Lau, Melissa Earp, John Scrivens

Guests: Cathy DeHaven

Agenda: A motion was made by R. Teal to accept the agenda for January 5, 2023 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by R. Weidner to accept the minutes of December 1, 2022 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for December 2022, totaling **\$32,332.04** from the Operational funds. A motion was made by G. Green to pay the December 2022 bills with a second from W. Staub. **Motion carried.**

Public / Guest Comment: Cathy DeHaven, East Berlin Borough, addressed the board to request relief from obligatory quarterly payments while she applies for assistance from various organizations, due to inability to work and negative income. The board advised they would consider her situation. In the meantime, she was advised to keep the authority advised of any developments.

Engineer's Report:

- Re: Route 94 Water Tank Rehab; the contractor has requested final payment. BH recommends approval to pay the contractor a final amount of \$35,414.00. There remain three incomplete items: Valve Vault access hatches and manway were not replaced due to contractor unable to obtain proper items. It was decided not to paint the valve vault walls. The safety climb was not installed on the outside of the shell because this device is no longer OSHA approved, therefore it was deleted from scope.
- Copies of the WWTP expansion study have been delivered to the Authority.
- BH is planning to provide assistance in completing the SRBC renewal application for Well #6.

Solicitor's Report:

- Absent

Treasurer's Report:

- Open Balance: Before the bills were generated: \$17,345.90. After bills were generated: \$214,654.45.
- Presented the final budget for 2023 with a proposed rate increase of \$0.50/1000 gallons to take effect with the second quarter invoices. G. Green made a motion to accept the budget as written, with a second from R. Weidner. A roll call vote was taken. All members voted in the affirmative. Motion Carried.

Secretary's Report:

- Fourth Quarters bills were mailed the final week of December.

Unfinished Business:

- A proposal for the PLC upgrade was received from Wy Electric. A motion was made by G. Green to accept the bid for the long term package (work to be scheduled in the spring) in the amount of \$43,520.00, with a second by R. Weidner. All members were then asked to vote. All answered in the affirmative. **Motion carried.**

New Business:

- None

Operator's Report:

- Nothing

Correspondence:

- Letter from landlord Dan Moul of Hanover protesting the tiered rate system. Solicitor Battersby will be instructed to reply.

Executive Session: none

Motion to adjourn the meeting was made by R. Weidner and seconded by R. Teal. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:45 p.m.

The next meeting is scheduled to be held **February 2, 2023** at 103 Locust Street at 7:00 pm.