

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET / PO BOX 37  
EAST BERLIN, PA 17316

July 11, 2024

The monthly meeting of the East Berlin Area Joint Authority Board was held July 11, 2024 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Green. Chairman Green opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

**Members Present:** Chairman G. Green, W. Staub, C. Krall

**Members Absent:** R. Teal, R. Weidner

**Also Present:** Diana Young, Melissa Earp, Nathan Boyer, Treasurer, H. Lau

**Guests:** Steve Himelfarb of Bucharth Horn.

**Agenda:** A motion was made by C. Krall to accept the agenda for July 11, 2024 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

**Minutes:** A motion was made by W. Staub to accept the minutes of June 6, 2024 as written, with a second by C. Krall. **Motion carried to accept the minutes as written.**

**Payment of Bills:** All members received a list of payables for May 2024, totaling **\$33,811.76** from the Operational funds. A motion was made by W. Staub to pay the June 2024 bills, with a second from C. Krall. Motion carried.

**Public / Guest Comment:** n/a

**Engineer's Report:**

- Introduced Steve Himelfarb who will be attending the next authority meeting in her behalf.
- Not possible to meet county grant deadlines. The WWTP expansion has a long planning time due to permit constraints, while the construction will be short. The overall deadline is achievable, but the intermediate date will be hard to meet due to the state permit process. Asked the liaison to reach out to the commissioners to ask to have the intermediate date voided due to time constraints.
- Initiated survey work for the Sewer/Water line extension, design plans will start as soon as the survey work in completed.

**Solicitor's Report:**

- Released liens on 112 East King St.
- Decommissioned Fire hydrants can be sold for scrap or price just over scrap to any consumer without advertising because the overall value is minimal.

**Treasurer's Report:**

- Open balance: \$218,493.03.
- Debt balance: \$3,297,604.66

**Secretary's Report:**

- Accountants finished the audit report.
- EBAJA is fully responsible for engineering fees associated with grant projects. In order to have such fees reimbursed, the engineering costs needed to be submitted with the application and the engineer was to have been contracted through a formal bid process. Neither the state nor the county will reimburse engineers on retainer.

- The state grant only covers the SEWER extension out Rte 194. Any costs incurred involving the WATER system will need to be matched by EBAJA.
- Had the chairman sign the waiver for terrorism insurance.
- Asked about protocol for employee delinquent on water / sewer bill. Was told to handle it as any other delinquent account.

**Unfinished Business:**

- Generator – will need to be fully bid out. Nathan was advised to get some quotes. He stated he already did that and had the best price of 45k. Engineer will need assistance from their electrician to properly write the bid package. The engineer suggested the generator be secured through co-stars.
- Vacated Board Seat: G. Green contacted a borough resident with water system experience to see if he would be interested in joining the EBAJA board, but did not hear back from him. Everyone is encouraged to nominate candidates who currently live in the borough.
- Fire hydrant replacement: C. Krall made a motion to purchase 5 hydrants, to replace four and maintain one spare. W. Staub made a motion to table C. Krall's motion until prices/discounts can be secured from other vendors. There was also discussion of cost comparing the Mueller Hydrant with the current American Darlings. C. Krall withdrew his motion until price quotes from other vendors are presented.

**New Business:**

- New air conditioner was purchased for the conference room.
- Chairman Green asked if anyone had any ideas for alternative office space in the borough.

**Operator's Report:**

- Hydrant 23 by funeral home and hydrant 62 on Twig Terrace have been repaired.
- Quarterly reporting of PFOA's indicates Entry Point 101 (Well #1 Brough Hill Rd) is over the limit. The contact at DEP advised that EBAJA will most likely be in violation and should begin looking at treatment processes and budget accordingly. If in violation, EBAJA will have 120 days to come into compliance, with an extension to 180 days available upon request. There are potentially three wells that will need treatment filters.

**Correspondence:** none

**Executive Session:** The board broke into Executive Session to discuss personnel matters at 7:49 p.m. The board came out of Executive Session at 7:55 p.m.

Motion to adjourn the meeting was made by C. Krall and a second by W. Staub. ***Motion carried.*** Meeting was adjourned by Chairman Green at 7:55 p.m.

The next monthly board meeting is scheduled to be held **August 1, 2024** at 103 Locust Street at 7:00 p.m.