

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET / PO BOX 37  
EAST BERLIN, PA 17316

JULY 6, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held July 6, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

**Members Present:** Chairman C. Krall, Vice Chairman R. Weidner, R. Teal, W. Staub

**Members Absent:** G. Green

**Also Present:** Diana Young, Melissa Earp, Nathan Boyer, John Scrivens, Treasurer, H. Lau

**Guests:**

**Agenda:** A motion was made by R. Teal to accept the agenda for July 6, 2023 board meeting as written, with a second by R. Weidner. **Motion carried to accept the agenda as written.**

**Minutes:** A motion was made by W. Staub to accept the minutes of June 1, 2023 as written, with a second by R. Teal. **Motion carried to accept the minutes as written.**

A motion was made by R. Weidner to accept the minutes of the June 21 Special Meeting with a second by W. Staub. Motion carried.

**Payment of Bills:** All members received a list of payables for June 2023, totaling **\$19,522.58** from the Operational funds. A motion was made by R. Weidner to pay the June 2023 bills, with a second from W. Staub. Motion carried.

**Public / Guest Comment:**

**Engineer's Report:**

- WWTP Expansion on hold pending meeting with Adams County regarding details of the grant funding.

**Solicitor's Report:**

ABSENT

**Treasurer's Report:**

- Open balance of : \$258,427.01
- Met with Dan Baer of ACNB Trust Department. The municipal fee is .5% for any CD's or Money Market account. Mr. Baer explained that money market accounts are liquid, the money can be easily transferred to the operating account. The minimum to open an account is \$50,000.00. They use only FDIC or NCUA insured accounts with a limit of \$250,000.00 limit in order to guarantee protection. Mr. Baer called the solicitor to answer questions and clear up any concerns. Treasurer Lau advised a six month commitment because the funds will be needed for upcoming projects. A motion was made by R. Teal to place \$500,000.00 in CD's and \$300,000.00 in a money market account for six (6) months at a rate no less than 4.5% (4% after .5% fee) with a second by R. Weidner. Motion carried.

**Secretary's Report:**

- Quarterly bills were sent out along with a letter advising of the upcoming LCRR Service Line Inventory.

**Unfinished Business:**

LCCR project:

- The price for a GapVac to assist with the digging is cost at \$62,646.00 with a several month lead. It will need to be ordered yesterday.

- The price for Gingerich to dig up each curb box is \$523.75. Will need to get two more quotes.
- Spoke with the water program specialist at the DEP. She advised we use their spreadsheet and not create our own.
- The forty small communities that the EPA is assisting in the project have already been chosen and their projects are well under way.
- still trying to determine how many we will actually need to dig/find build dates for certain houses.
- Secretary will work on inventory form, and determining how many connections will need to be dug (eliminating anything built after 1991).
- W. Staub will call around to get prices to rent equipment for the project.
- N. Boyer will get a quote on adding a scoop bucket to the tractor.

New Business:

- Chairman Krall will not be at the August 2023 meeting.

Operator's Report:

- SBR mixer was repaired.
- Price to replace 2" galvanized line on fifth street (budgeted item) s \$13,192.50 from Gingerich. Will need to get two more quotes.

Correspondence:

- none

Executive Session: n/a

Motion to adjourn the meeting was made by R. Weidner and seconded by W. Staub. **Motion carried**. Meeting was adjourned by Chairman Krall at 7:46 p.m.

The next monthly board meeting is scheduled to be held **August 4, 2023** at 103 Locust Street at 7:00 p.m.