

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

June 2, 2022

The monthly meeting of the East Berlin Area Joint Authority Board was held June 2, 2022 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: C. Krall, R. Weidner, W. Staub, G. Green

Members Absent:

Also Present: Matthew Battersby, Diana Young, Harold Lau, Nathan Boyer, John Scrivens, Melissa Earp, Todd Seeman; Mike Sharp, John Rambler, & Shane Crawford from Schaedler Yesco Distribution

Minutes: A motion was made by G. Green to accept the minutes of May 5, 2022 as written, with a second by W. Staub. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for May 2022. May Payables totaled **\$29,766.20** from the Operational funds. A motion was made by G. Green to pay the bills April 2022 with a second from W. Staub. **Motion carried.**

Public / Guest Comment: Todd Seeman representing Zwingli U.C. C. appealed to the board regarding the water / sewer hook- up at Zwingli Church and the old parsonage house next door. Currently the house and the church are hooked up to the system together, and have been since the house was built, with the water meters for each account in the house. The sewer line leads from the church to the house and the water line leads from the house to the church. The church is considering selling the house, but will need to provide separate water and sewer for both the church and the house. He asked for basic information on what they need to do and how much it would cost to do this project and whether or not they would have to pay a tapping fee for one or the other or both. Chairman Krall noted that Zwingli U.C.C. will be responsible for any expenses incurred by the Authority, but due to the unique situation, will work with Zwingli U.C.C. to do the job as economically as possible.

Mike Sharp, John Rambler, and Shane Crawford from Schaedler Yesco Distribution addressed the board regarding the SBR PLC & HMI Upgrade to clarify what is included in the proposal. It was determined that hardware on the panel itself, installation inside the panel. The Authority would be responsible for a cut out in the panel for the HMI, but then Rockwell would do the install. The wording in the original document was confusing, so *R. Weidner* made a motion that Schaedler Yesco should provide a conditional memo explaining what is agreed to and provide a shop drawing of the cut out needed before accepting the bid. Motion was seconded by *G. Green*. The Schaedler Yesco representatives agreed to provide such information. **Motion carried** with intent to commence the project when said documents have been received and approved by Chairman Krall.

Engineer's Report:

- The work on the 194 Water Tank Rehabilitation has been completed. The tank is fully back online. A punch list of items is being developed, and close-out documents will be prepared.

Solicitor's Report:

- Working on clarifying verbiage in rules and resolutions.

Treasurer's Report:

- Open Balance: \$47,610.38
- 22k of open balance are homes with liens. The board indicated anyone who does not pay their bill will lose service, and action will be taken to see that happens.

Secretary's Report:

- Nothing of note to report.

Unfinished Business:

- Water Tower Fence will be installed between May 27 and June 17, 2022.
- The line extending from Boyer on Abbottstown St. needs to be plugged, as it is a dead end that serves no purpose.

New Business:

- Alec Marshall will start as a full time employee of the Authority on June 8, 2022.

Operator's Report:

- Boyer Drive water tower is back online.
- Beginning to flush fire hydrants 6/8/2022
- Relocated antenna at Well #6 due to cell signal problems

Correspondence: None

Motion to adjourn the meeting was made by R. Weidner and seconded by G. Green. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:56 p.m.

The next meeting is scheduled to be held **July 7, 2022** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary