

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

March 3, 2022

The monthly meeting of the East Berlin Area Joint Authority Board was held March 3, 2022 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: C. Krall, R. Weidner, W. Staub

Members Absent: G. Green

Also Present: Melissa Earp, Diana Young, Nathan Boyer, John Scrivens, Harold Lau, Matthew Battersby

Minutes: A motion was made by R. Weidner to accept the minutes of January 6, 2022 as written, with a second by W. Staub. There was no meeting in February due to lack of a quorum. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for January 2022 and February 2022. January payables totaled: **\$33,613.70**. A motion was made by W. Staub to pay the bills for January 2022 with a second from R. Weidner. **Motion carried.** February payables totaled: **\$26,818.10**. A motion was made by R. Weidner to pay the bills for February 2022 with a second from W. Staub. **Motion carried.**

Public / Guest Comment: None

Engineer's Report:

- Chapter 94 report was completed and signed by the chairman.
- Water tank is scheduled to be drained mid march so contractors can complete the pipe and valve replacement and perform a final inspection on the rehab project.
- Completed the recalculation of the tapping fee and presented an updated report which included formulas, calculations, and tables supporting the final assessment. The report explains how the calculations were determined and in part reads:

The Pennsylvania Municipality Authorities Act allows the Tapping fee to include up to four parts: capacity, collection, special purposes, and reimbursement. This report addresses only capacity and collection. The capacity and collection parts of the tapping fee were determined from historical costs of construction less contributions, trended to a current value using the Engineering News Record Construction Cost Index. The allowable maximum amounts for the Capacity and Collection parts were then obtained per gallon per day based on the capacity of the current NPDES permitted amount at the WWTP (243,000 gallons per day). The fee for a dwelling unit, or equivalent dwelling unit, was then determined based on a usage of 90 gallons per capita per day from the law and an occupancy of 2.50 per household from the year 2020k Census Table H12.

The maximum Tapping Fee per EDU (225 gallons per day) is:

Capacity: \$1249.00

Collection: \$3988.00

Total: \$5237.00

After reviewing the calculations and with recommendations by the Engineer and the Solicitor, Chairman Krall presented resolution 1-2022 to amend the current tapping fee from \$5128.00 to \$5200.00. The chairman asked for a roll call vote and all members present voted in the affirmative. **Motion passed. Resolution 1-2022 will be added to the official record.**

Solicitor's Report:

- Placed lien's on two properties due to delinquent accounts.
- There was a recent letter to the editor from a previous board member. Any questions or issues in regards to the letter, rate structure, or tapping fees should be referred to the chairman.

Treasurer's Report:

- Open Balance: \$41,447.72

Secretary's Report:

Unfinished Business:

- A handout on fencing specs was provided to the board members regarding fencing at the Route 194 Water Tower. W. Staub contacted three (3) fence companies; no responses as yet. C. Krall is completing and will submit the application to the zoning office. Permit will cost \$30.00 The fence should cost less than 4k.

New Business:

- Board Member Darrin Youker has resigned. Chairman Krall asked members to advise him of any potential applicants. The term will expire 12/31/2023.
- Nathan has expressed the need to hire an additional operator. He and Chairman Krall will sit down to discuss requirements and wage compensation before posting the vacancy.

Operator's Report:

- The cost to repair the SCADA communications problems at Well #5 & Boyer Drive Water Tower Control Systems has estimated the cost through Co-Stars as: parts and labor at \$17,389.45 and professional services at \$10,362.00. A motion was made by R. Weidner and seconded by W. Staub to have the upgrade completed. Chairman called for a roll call vote. All voted in the affirmative. Motion carried unanimously.
- The price to replace the tractor with a Kubota tractor with front end loader from Messick's is \$39,525.00. It is understood that the borough will contribute \$12,500.00 minimally. A motion was made by W. Staub and seconded by R. Weidner to purchase the tractor. Chairman Krall called for a roll call vote. All members voted in the affirmative. Motion carried unanimously.
- Replacement estimate for the decant actuator at the WWTP and a spare actuator is \$16,548.75 from Control Systems 21. A motion was made by R. Weidner and seconded by W. Staub to purchase the actuators. Chairman Krall called for a roll call vote. All members voted in the affirmative. Motion carried unanimously.
- PLC upgrade needed at WWTP. Will get a price through Co-Stars.
- Budgeted Item: Dry Well at #6 was quoted at \$9853.00 by Gingerich. A motion was made by R. Weidner and seconded by W. Staub to have the work completed. All members were in favor. The motion carried.
- Budgeted Item: Digester #2 cleaning at WWTP is estimated to be \$8280.00 from Kline's. A motion was made by R. Weidner and seconded by W. Staub to have the work completed. All members were in favor. Motion carried.
- A generator is still needed. A bid package will need to be created. Lead time could potentially be one year. Per R. Weidner recommendation, EBAJA will apply to become a member of Federal Surplus.

Motion to adjourn the meeting was made by R. Weidner and seconded by W. Staub. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:59 p.m.

The next meeting is scheduled to be held **April 7, 2022** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary

East Berlin Area Joint Authority

Resolution 1-2022

A RESOLUTION OF EAST BERLIN AREA JOINT AUTHORITY
ESTABLISHING
AND IMPOSING A SEWER TAPPING FEE AND CUSTOMER FACILITIES FEE

WHEREAS, the Municipality Authorities Act of 1945, as amended, of the Commonwealth of Pennsylvania (The Act) permits the imposition of fees by an authority and specifically by East Berlin Area Joint Authority (The Authority);

And WHEREAS, the Authority has completed a capital charges study to determine and document the appropriate scope and amount of a tapping fee which it may impose and to be imposed by The Authority in accordance with the Act:

NOW, THEREFORE, it is hereby resolved and enacted by East Berlin Area Joint Authority as follows:

1. **A tapping fee is hereby levied and imposed on all new connections to the collection system served by The Authority. The said tapping fee shall be based upon the capacity and collection part of permitted tapping fees.**
2. The detailed itemization of all calculations and the manner in which the fees were determined shall be made available for public inspection and are made a part of this resolution.
3. The tapping fee shall be due and payable at the time application is made by the owner of any property to East Berlin Area Joint Authority.
4. A tapping fee shall be due and owing in the amount of **\$5,200.00** for each equivalent dwelling unit (EDU) (for each 225 gallons of fraction thereof) represented by the property to be connected.
5. A customer facilities fee is hereby levied and imposed on all new connections where the Authority provides facilities behind the property line. The amount of this fee shall be the actual cost to the Authority, as documented by records, for connecting the customer.
6. The Authority or its authorized representative shall have the right of access at all reasonable times to all parts of any premises connected to the sewer system to examine and inspect connections and properties in order to enforce the provisions of this Resolution.
7. The Authority shall have the right to adopt by resolution from time to time such additional rules and regulations as it may deem necessary and proper in connection with the imposition and collection of the tapping fee imposed therein.
8. This resolution shall become effective on March 3, 2022.

DULY ENACTED on this day of March 3, 2022.

Attest:

East Berlin Area Joint Authority

Secretary, Melissa Earp

By: _____
Chairman, Charles Krall

By: _____
Vice Chairman, Ron Weidner