

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

March 7, 2024

The monthly meeting of the East Berlin Area Joint Authority Board was held March 7, 2024 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman R. Weidner, G. Green

Members Absent: R. Teal, W. Staub

Also Present: Diana Young, Melissa Earp, Treasurer, H. Lau, John Scrivens

Guests: Trey Elrod of Gordon L Brown Assoc and Todd Seaman of Zwingli C.C.

Agenda: A motion was made by G. Green to accept the agenda for March 7, 2024 board meeting as written, with a second by R. Weidner. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by R. Weidner to accept the minutes of February 1, 2024 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for February 2024, totaling \$63,852.21 from the Operational funds. A motion was made by G. Green to pay the February 2024 bills, with a second from R. Weidner. Motion carried.

Public / Guest Comment: Zwingli and the house next door share water / sewer lines. Zwingli is subdividing the house from the property and needs to connect the house to the sewer line via the manhole at North and Fouth St. They have decided against connecting via West King St. due to the fragility and age of the existing sewer line and costs associated with tearing up state route 234. They have easements for the lateral across the other properties and have 2% slope from manhole. The first clean out will be on the Zwingli property. Due to the 285' length of the lateral, the Authority engineer recommended they use a 6" instead of 4" pipe; GLB agreed to the recommendation. The gentlemen wanted to know the process for permits, plans, and the process in order to implement the plan. They were advised to have the sub-division plan approved, then apply for connection permit. They were advised it is the financial responsibility of the developer to provide lines and curb stop to the service.

Engineer's Report:

- Chapter 94 report is completed and awaiting signature.
- Annual water supply report will be completed by the end of the month.
- Still working on planning report for WWTP upgrade and Rte 94 sewer extension.
- There is capacity at the WWTP for the 4 EDU's requested by Pennwood.

Solicitor's Report:

- PA State Law requires projects funded by grant awards to use the federal prevailing wage.

Treasurer's Report:

- Open balance: \$25,247.75

Secretary's Report:

- Received reservation fee for 4 EDU's from Pennwood for Rte 94 project. The money will be placed in a Certificate of Deposit at Adams County National Bank for period of five years or until completion of the project.
- Received information from CivicPlus for a notification system in the event of emergency or public notice. Due to the high cost of the service, Greg Green will take the information to the borough to see if there is any additional interest from other service organizations in the area to help defray cost.
- Office will be closed April 9 due to a personal day for the secretary.

Unfinished Business:

- Chairman asked John Scrivens to contact an electrician and go up to Federal Surplus in Harrisburg to determine if any of the portable generators they have in stock would be sufficient for the Authority needs.

New Business:

- n/a

Operator's Report:

- The Beaver St. leak – see attached memo
- Due to corrosion, two bonnet bolts broke off the fire hydrant on Lodge Lane. They were replaced instead of replacing the whole water main shut off valve.
- Replaced flapper on influent pump #1 at WWTP
- Replaced the thermostat on the heater at Well 4.

Correspondence: none

Executive Session: n/a

Motion to adjourn the meeting was made by R. Weidner and a second by G. Green. ***Motion carried.*** Meeting was adjourned by Chairman Krall at 7.45 p.m.

The next monthly board meeting is scheduled to be held **April 4, 2024** at 103 Locust Street at 7:00 p.m.