

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET / PO BOX 37  
EAST BERLIN, PA 17316

MAY 5, 2022

The monthly meeting of the East Berlin Area Joint Authority Board was held May 5, 2022 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

**Members Present:** C. Krall, R. Weidner, W. Staub, G. Green

**Members Absent:**

**Also Present:** Harold Lau, Melissa Earp, Diana Young, John Scrivens, Roberta Teal, Heather Hildebrandt

**Minutes:** A motion was made by R. Weidner to accept the minutes of April 7, 2022 as written, with a second by W. Staub. **Motion carried to accept the minutes as written.**

**Payment of Bills:** All members received a list of payables for April 2022. April Payables totaled **\$52,719.52** from the Operational funds and an additional **\$4,454.52** from the capital fund (for Water Tower Fence down payment already approved at a previous meeting). Large expenses include: actuator from Control System, sludge hauling from Klines, & audit expense to SEK&Co. A motion was made by G. Green to pay the bills April 2022 with a second from R. Weidner. **Motion carried.**

**Public / Guest Comment:** Heather Hildebrandt is considering a sub-division on the property located at 542 West King St. and requested information on connecting to the water / sewer systems. She was advised of the cost to connect and a permit application was emailed to her. Currently there is an available edu if she decided to go forward with her project.

**Engineer's Report:**

- The work on the 194 Water Tank Rehabilitation has been completed. The tank is filled, waiting on lab results until it is fully back online. A punch list of items is also being developed.

**Solicitor's Report:** Not Present

**Treasurer's Report:**

- Open Balance: \$64,177.62

**Secretary's Report:**

- Quarterly bills were mailed from the Hanover Post Office on March 30, 2022, but not delivered until April 12.
- Filled two (2) Right to Know requests for the tapping fee calculations.
- The audit was begun mid April by SEK&Co. They expect it to be completed by June 30, 2022.
- The Consumer Confidence Report was completed and distributed per DEP guidelines.
- The application to Federal Surplus was approved. Membership is valid until April 1, 2025.

**Unfinished Business:**

- Water Tower Fence will be installed between May 27 and June 17, 2022.
- G. Green made a motion to hire Alec Marshall for the open operator position at the WWTP, pending a background check. Motion seconded by R. Weidner. Motion passed. Chairman Krall will set the background check in motion with Chief Seitz.

New Business:

- Nathan suggested replacing terra cotta pipes on Jacobs St. and other major arteries would aid in increasing available edu's at the WWTP. He was advised to get that sort of project in order in case infrastructure funding becomes available.
- There is a section of line from the intersection of Boyer Drive and Abbottstown St. to the borough line that serves no function. The disrepair of the pipe contributes to infiltration, so Nathan would like to plug it off at that manhole. This will require assistance and equipment from APSJ, and possibly other safety equipment.

Operator's Report:

- Dry Well was completed at Well #6
- Water tower is filled; waiting on lab results before going back online, estimated three (3) weeks before fully online again.
- Plan to start flushing hydrants once the water tower is back online.
- Installed the repaired pump from Park Road lift station so now both pumps are operating properly.
- Submitted two quotes for the budgeted PLC Upgrade at WWTP.
  1. Shaedler Yesco - \$38,400.00
  2. Control System - \$58,562.45

There was confusion from the board as to whether both vendors are Co-Star members, whether or not the price included installation, and why the large discrepancy in the quotes. Because Nathan was not present, a motion was made by R. Weidner to table the item until further information can be obtained. G. Green seconded the motion. Motion carried.

Correspondence: None

Motion to adjourn the meeting was made by R. Weidner and seconded by W. Staub. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:01 p.m.

The next meeting is scheduled to be held **June 2, 2022** at 103 Locust Street at 7:00 pm.

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Charles Krall, Chairman

ATTEST:

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Melissa Earp, Secretary