

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET / PO BOX 37  
EAST BERLIN, PA 17316

May 6, 2021

The monthly meeting of the East Berlin Area Joint Authority Board was held May 6, 2021 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

**Members Present:** C. Krall, D. Youker, G. Green, W. Staub,

**Members Absent:** R. Weidner

**Also Present:** Matt Battersby, H. Lau, John Scrivens, Nathan Boyer, Melissa Earp, Josh Brown, Diana Young, Robbie Teal, Kurtis Wagner

**Minutes:**

A motion was made by G. Green to accept the minutes April 1, 2021 as written, with a second by D. Youker. **Motion carried to accept the minutes as written.**

**Chairman Krall officially recognized newly appointed board member William Staub. His membership was approved at the April, 2021 Borough of East Berlin Board meeting. His term will end April 30, 2026.**

**Payment of Bills:** All members received a copy of the bills and receipts from the operational fund for April 2021. April 2021 payables totaled: **\$95,071.84**. These bills included \$20,849.43 for sludge removal, \$33,152.29 for the budgeted SCADA upgrade, \$6000.00 for annual audit, \$4856.85 for SBR tank cleaning, and \$4136.00 for leak detection. A motion was made by G. Green to pay the bills for April with a second from D. Youker. **Motion carried.**

**Public / Guest Comment:**

- Kurtis Wagner, a source water protection specialist with PA Rural Water addressed the board in regards to a source water protection technical assistance program (SWPTAP) that is being offered to EBAJA. He would assist in establishing a steering committee that will develop a source water protection plan that meets DEP's minimum requirements. The assistance will be provided through congressionally appropriated funds (grants) to the EPA. A motion was made by D. Youker and seconded by G. Green to move forward with the application process. **Motion carried.**

**Engineer's Report:**

- The contractor for the Route 194 Water Tank Rehabilitation has completed the interior blasting, prime coat, and stripe coat. The contractor was asked to provide a price for painting "East Berlin" on the tank as well. The cost for the lettering on both sides of the tank with dimensions 4' high by 32'2" wide will be an additional \$10,500.00. A motion was made by W. Staub and seconded by D. Youker to initiate the change order. **Motion carried.**
- NPDES permit renewal - A draft permit was issued by PADEP. There are no notable changes to the permit and therefore no comments to be made to PADEP. Assuming there are no public comments, a final permit will be issued.

**Solicitor's Report:**

- Nothing to report.

**Treasurer's Report:**

- Open Balance of \$52,010.99
- Because of the change in the debt load due to water tank repairs it was recommend by the treasurer, after consultation with the Authority auditor from SEK, to quarterly transfer funds from the sewer capital fund account to subsidize the water capital fund account. This change will not result in any changes in fees actually collected

from residents. Quarterly transfers will be made based on water used at \$1.50 per thousand gallons. The treasurer will provide a report to the secretary indicating the amount of transfer. A motion to approve the amended accounting process was made by D. Youker and seconded by G. Green. Motion carries.

Secretary's Report:

- Consumer Confidence Report was sent out.
- EBAJA is signed up with SCCAP to receive relief payments on arrearages. This program is funded through grants and is available to renters only who were impacted by Covid and are in arrears with rent or utilities. A link to SCCAP's website has been added to the EBAJA website.
- Office is now open to the public during business hours.
- Office will be closed June 15 & 16.

Unfinished Business:

- Dry well needed at Well #6 - tabled for present.
- Protection software for computers: a motion was made by G. Green and seconded by D. Youker to enlist Julian Fodor to upgrade the anti-virus and add additional safety nets to the authority computers. **Motion carried.**

New Business:

Operator's Report:

- Boyer water tower was drained and work has commenced.
- Y-Bracket was replaced in Digester #1.
- Exeter has meters in stock right now, so he is ordering the meters for the new apartment complex.
- Water from the vault drain line and tower overflow storm pipe at the Brough Hill water tower is flowing into the adjacent property. He is looking for a price to replace the storm pipe which is corroded on the bottom. Hopefully replacing the pipe will solve the problem.
- Fluid Conservation Tech was able to leak detect the entire system and found four substantial leaks.
  1. Water main break at 206 Jacobs St. - repaired 3/14/2021
  2. Water main valve leaking at corner of Branch and Lodge Lane (packing tightened; repaired 3/20/2021)
  3. Fire hydrant #2 at the corner of West King and Sixth St. is leaking. This repair is already on the budget for 2021. The hydrant has been ordered and will be replaced sometime this month.
  4. Fire hydrant leaking on old Tyco property on East King St. He will be meeting with the property owner to discuss the best option to repair.

Correspondence:

- none

Motion to adjourn the meeting was made by D. Youker and seconded by G. Green. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:07 p.m.

The next meeting is scheduled to be held **June 3, 2021** at 103 Locust Street at 7:00 pm.

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Charles Krall, Chairman

ATTEST:

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Melissa Earp, Secretary