

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

NOVEMBER 2, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held November 2, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman R. Weidner, R. Teal, W. Staub, G. Green

Members Absent:

Also Present: Diana Young, Melissa Earp, Treasurer, H. Lau

Guests:

Agenda: A motion was made by R. Weidner to accept the agenda for November 2, 2023 board meeting as written, with a second by G. Green. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by R. Teal to accept the minutes of October 5, 2023 as written, with a second by W. Staub. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for October 2023, **\$24,439.91** from the Operational funds and \$63,141.85 from the Capital funds for budgeted PLC upgrade and tractor attachments. A motion was made by G. Green to pay the October 2023 bills, with a second from R. Weidner. Motion carried.

Public / Guest Comment:

Engineer's Report:

- State award grants delayed until later in November.
- Presented a planning proposal for the WWTP expansion which includes NPDES discharge permit application, design, construction permitting, preparation of contract documents and bidding services for a total of \$147,000.00. EBAJA will need to validate the need for sewage increase, will need a new gluton discharge permit, special study with DEP approval. Engineer informed the solicitor that breaking ground in summer 2024 was not feasible as each process could take months. Motion was made by G. Green to accept the proposal with the caveat they wait until the matching funds have been secured before moving forward. W. Staub seconded the motion. Chairman Krall requested a roll call vote. All in favor. Motion carried.

Solicitor's Report:

- State is looking for permits we do not yet have, as the WWTP expansion project in on hold until the PA state grants are awarded sometime in November.

Treasurer's Report:

- Open balance of : \$56,516.60

Secretary's Report:

- Zwingli had a large leak, Nathan found two toilets running wide open and the water meter spinning. The financial director asked for relief or payment plan. The board agreed they are responsible for the water usage, just as any resident would be, and did not feel it was fair to existing customers to relieve the church of the charges. Secretary will send a payment plan form.

Unfinished Business:

- LCCR on hold until Nathan has assistance.
- Notification System: still have not found one.

- Job Opening: 37 candidates narrowed to 7. There are four (4) candidates G. Green and N. Boyer would like to interview.

New Business:

- Chairman Krall will be out of town November 21-27, 2023.

Operator's Report:

- PLC upgrade at WWTP complete.
- the life stations were cleaned by Kline's
- Turbidimeter was replaced at Well #6

Correspondence: none

Executive Session: The board broke into executive session at 7:22 to discuss the 2024 budget. They came out of executive session at 8:00 p.m.

Motion to adjourn the meeting was made by R. Weidner with a second by R. Teal. ***Motion carried.*** Meeting was adjourned by Chairman Krall at 8:00 p.m.

The next monthly board meeting is scheduled to be held **December 7, 2023** at 103 Locust Street at 7:00 p.m.