

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

NOVEMBER 4, 2021

The monthly meeting of the East Berlin Area Joint Authority Board was held November 4, 2021 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: C. Krall, R. Weidner, W. Staub, G. Green, D. Youker

Members Absent: n/a

Also Present: Matt Battersby, Harold Lau, Melissa Earp, Diana Young, Roberta Teal, John Scrivens

Minutes: A motion was made by G. Green to accept the minutes October 7, 2021 as written, with a second by R. Weidner. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for October 2021. Payables totaled: **\$45,144.43**. \$11,132.40 was due to a lightning strike at Well #2 and has been submitted to the insurance for reimbursement. \$4,792.00 was for a grinder pump needed for a new construction and will be reimbursed by the builder. A motion was made by R. Weidner to pay the bills for October 2021 with a second from W. Staub.

Motion carried.

Public / Guest Comment: None

Engineer's Report:

- The contractor for the Route 194 Water Tank Rehabilitation has submitted shop drawings for the remaining work at the valve vault. BH is in the process of reviewing the shop drawings.
- Per the Board of Director's request, D. Young of BH presented a proposal for recalculation of the sewer tapping fee. The scope of work includes reviewing existing calculations and documents, obtaining pertinent information from EBAJA, process calculations based on Act 57 requirements, presentation, necessary revisions, and resolution preparation; the cost not to exceed \$8,500.00. Due to a lack of clarity as to how the current calculation was determined and questions currently posed by a local contractor, a motion was made to accept the proposal by G. Green. Chairman Krall called for a roll call vote, with all members voting in the affirmative. D. Youker seconded the motion. **Motion Carried.**

Solicitor's Report:

- Nothing to report

Treasurer's Report:

- Open balance of \$50,909.33
- Presented the preliminary 2022 budget for consideration. The proposed budget shows income in the amount of \$1,569,752.91, expenses totaling \$1,348,355.91 with \$148,000.00 of that going toward Capital improvements.

Secretary's Report:

- Life insurance for the operator is still in the works. Despite not qualifying for group coverage, the benefits broker was able to provide a quote from Mutual of Omaha, for a twenty year term \$100,000.00 coverage would be \$24.83/month. G. Green made a motion to offer two times (2x) the operator's annual salary less overtime (\$104,000.00) with a second by R. Weidner. **Motion carried.** The secretary was instructed to find a quote for one (1) year term renewable each year at 2x the operator salary (\$104,000.00).

Unfinished Business:

- Proposed Fencing around Water Tower: Chairman Krall spoke with the borough zoning officer and learned that the maximum height, including three (3) strands of barbed wire, should not exceed eight (8) feet. Solicitor

Battersby recommended Beyond All Boundaries out of Biglerville, PA for surveying work. The secretary was directed to contact Beyond All Boundaries for a quote to mark the boundaries of the plot where the water tank stands. A general consensus approval was met to hire the surveyor if the proposal was less than \$2000.00.

New Business: None

Operator's Report:

- Replaced a ballast in a UV rack in the UV system at the WWTP
- Variable Frequency Drive (VFD) at Well #2 (Reading Pump House) was replaced and now back to normal operations.

Correspondence:

- An email from a former board member was received by the secretary with instructions to distribute to the current board members. While most of the memo was concerning obsolete issues and/or inaccurate and inadequate information, it did raise a valid question regarding rates. The secretary asked for clarification on how the capital expense was calculated in regards to usage vs. contribution. There was some confusion as the members initially misunderstood the question and seemed reluctant to address its validity. Eventually the question was understood and a satisfactory explanation was provided by the treasurer.

Motion to adjourn the meeting was made by R. Weidner and seconded by G. Green. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:20 p.m.

The next meeting is scheduled to be held **December 2, 2021** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary