

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

October 2, 2025

The monthly meeting of the East Berlin Area Joint Authority Board was held October 2, 2025 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Green. Chairman Green opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman G. Green, R. Teal, V. Krall, W. Staub, R. Weidner

Members Absent

Also Present: Solicitor Battersby, Engineer D. Young, Treasurer H. Lau, Secretary M. Earp

Guests: Matt Scarpato of York Water

Agenda: A motion was made by R. Teal to accept the agenda for October 2, 2025 board meeting as written, with a second by R. Weidner to accept the agenda as written. Motion carried.

Minutes: A motion was made by V. Krall to accept the minutes of September 4, 2025 as written, with a second by W. Staub. Motion carried to accept the minutes as written.

Payment of Bills: All members received a list of payables for September 2025, totaling \$47,610.59 from the Operational funds. A motion was made by V. Krall to pay the September 2025 bills, with a second from R. Teal. Motion carried.

Public / Guest Comment:

Engineer's Report:

- The Special Study was submitted to PADEP 7/2/2025. They are in the process of approving it.
- NPDES permit application for 0.5 MGD WWTJP discharge was submitted to PADEP 8/2/2025.
- Water Quality Management permit application for WWTP Expansion was submitted 9/19/2025.
- Rt 194 Water & Sewer Extension: bids will be received on October 22, 2025.
- In June 2025, BH provided PADEP with the requested letter outlining efforts made to date and a discussion of actions planned. PADEP has indicated a Consent Order is forthcoming.
- Suggested EBAJA advise the properties along the Route 194 corridor that sewer services will soon be available and provide them with the necessary information, including their responsibilities and any requirements by the township, to connect to the system, along with the connection application/form.

Solicitor's Report:

- Sent the check to Mrs. Reigart related to last month's meeting.
- Received legal documents related to York Water obtaining the Pine Run Retirement Community wastewater treatment system.
- Tom Lockhart, a tenant on Schoolhouse Lane, has been served with notice of Theft of Services from EBAJA for water service.
- Asked for Executive Session at the end of the meeting to discuss legal matters.

Treasurer's Report:

- **Open Balance: \$257,801.94**

Secretary's Report:

- The mayor asked for a list of landlords. The secretary does not have such a list, but could come up with a guess, however, she wanted to know how much information she can legally provide related to privacy issues. The board found it irregular that the Authority was asked instead of the borough. Solicitor Battersby asserted the mayor can obtain that information from the borough as they (should) keep records of such for tax data and census purposes.

Unfinished Business:

- PFOS/PFOA – finally received notice of violation from Q2 along with Q3. Mixed signals received regarding turning the well back on to test; testing was omitted Q3, but will resume testing with Q4 2025. Public Notification needs to be sent no later than Oct 24, 2025. Chairman Green would like to write a cover letter to be included with the DEP Public Notification. Mailing will be on hold until the letter is received by the office.
- Future of Authority – see Executive Session below.

New Business:

- Employee Retention: discussion ensued regarding the need for a licensed operator. Currently have J. Scrivens as back up operator. D. Orris is encouraged to get his licenses. Engineer knows of one or two circuit riders that may be available to temporarily assist with operations. The job opening will be posted.
- The handheld used to remotely read the meters has failed. The hardware is obsolete and unable to be fixed. Exeter can provide a used one and then update the software for \$6,000.00. If not, a new reading system will cost about \$20,000.00 from Ferguson. R. Weidner made a motion to buy the equipment from Exeter with a second from R. Teal. Motion carried.

Operator's Report:

Correspondence:

- Nathan Boyer submitted a resignation letter, effective October 5, 2025. The resignation was accepted by the board with a thanks for many years of service.
- Unsolicited resumé was received by T. Cook of East Berlin.

Executive Session: the board broke into executive session at 7:45 p.m.

- During the Executive Session W. Staub made a motion to open negotiations with York Water regarding the sale of the Authority, with a second by R. Teal. A roll call vote was held with all members voting in the affirmative. Motion Carried.
- A motion was made by R. Teal to raise the hourly rates of the remaining staff in order to incentivize employee retention. A second was made by R. Weidner. All members voted in the affirmative to have the rate increases effective immediately.
- The board exited Executive Session at 8:12 p.m.

Motion to adjourn the meeting was made by R. Teal with a second by V. Krall.

Meeting was adjourned by Chairman Green at 8:13 p.m.

The next monthly board meeting is scheduled to be held **November 6, 2025** at 103 Locust Street at 7:00 p.m.