

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

OCTOBER 5, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held October 5, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, R. Teal, W. Staub

Members Absent: Vice Chairman R. Weidner, G. Green

Also Present: Diana Young, Nathan Boyer, Melissa Earp, John Scrivens, Treasurer, H. Lau

Guests: Trey Elrod of Gordon L. Brown Assoc. & Todd Seemans, Zwingli Representative
Eric Johnston, representing Pennwood Products

Agenda: A motion was made by R. Teal to accept the agenda for October 5, 2023 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by W. Staub to accept the minutes of September 7, 2023 as written, with a second by R. Teal. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for September 2023, totaling **\$24,666.00** from the Operational funds. A motion was made by R. Teal to pay the September 2023 bills, with a second from W. Staub. Motion carried.

Public / Guest Comment:

- Trey Elrod of Gordon L. Brown Assoc addressed the board regarding the proposed sub-division of the Zwingli lot. Zwingli would like to sub-divide in order to sell the house. Currently the house & the church share water & sewer lines. Connection to the water line is not posing any problems. There are three (3) options to connect to the sewer line. A.) Connect to the main on West King St. B.) Connect to the line currently at the corner of North Ave & Fourth St. C.) Receive a variance to leave things as they are. Chairman Krall immediately rejected a variance. N. Boyer was uneasy with the unknowns if connecting on West King St. There is a risk of breaking fragile terra cotta lines if a jackhammer is needed to reach the sewer line via West King St. G.L. Brown Engineer stated it was prohibitively costly to run an 8" line from the corner of Fourth to the church via North Ave. He asked if the line could be run diagonally from North across Zwingli property using a 4" line with a clean out on Zwingli property at 85 feet from the main, instead of required 75 feet. After much discussion it was decided by the Engineer, Chairman, & N. Boyer that this will be allowable.
- Eric Johnston & Andy Grew representing Pennwood Products asked about having water & sewer lines extended to the 125 acres across from the Dollar Store on Rte 194 south of town. Pennwood is considering developing the land for a 100,000 sq ft warehouse used primarily for storage & a potential factory outlet store. They asked about the feasibility of running the lines, the cost for EDU reservation, capacity at the WWTP, & if they could move forward with engaging other businesses on Rte 194 in the project. They initially intend to have approximately 10 employees. The number of EDU's needed, along with the ESFR Sprinkler system, is yet to be determined. The engineers were informed of present plans to increase the capacity at the WWTP, which will ensure availability for their project. There were no objections from the room on the project or the Authority's ability to provide service.

Engineer's Report:

- In a holding pattern regarding WWTP expansion project; waiting for grant funding. Commonwealth Funding Authority grant awards have been pushed back to November.

Solicitor's Report: ABSENT

Treasurer's Report:

- Open balance of : \$264,837.01
- Working on 2024 budget.

Secretary's Report:

- Quarterly bills were sent Oct 2
- Shut off scheduled for 137 Branch Circle due to non-payment
- SRBC renewal application for Well 6 was approved.
- Zwingli seems to have a substantial leak somewhere. Their usage was over 150,000 gallons. Nathan checked it out & found two toilets openly running. He turned them off & advised they have them repaired.
- Pension Plan Minimum Obligation for year 2024 calculates to \$5,697.22. A motion was made by R. Teal to accept the MMO calculation for year 2024 with a second by W. Staub. Motion Carried
- Comcast will be replacing the phones on October 17.

Unfinished Business:

- LCCR project: Tractor at Mesick's to have attachments installed. The project is on hold until Nathan has some assistance.
- Notification System: the system used in the past, Rapid Response, is no longer in business. A Google search results in many options. Secretary reached out to the company that Fairfield MA is transitioning to, but has not had any response.
- Job Opening: 37 candidates narrowed to 7 by N. Boyer. N. Boyer will meet with G. Green to further review applications.
- Generator: Suggested Nathan check out Federal Surplus in Harrisburg. Would need to take an electrician to make sure the generator met requirements.

New Business: NONE

Operator's Report:

- Well 6 turbidity meter ceased operating. New one ordered at estimated cost of \$8,975.64. Permit amendment needed from DEP.
- F-250 was inspected driver's side brakes were replaced.
- PLC upgrade at WWTP is scheduled for October 11.
- Lift station cleaning scheduled for Oct 19.

Correspondence: none

Executive Session: none

Motion to adjourn the meeting was made by W. Staub and seconded by R. Teal. **Motion carried**. Meeting was adjourned by Chairman Krall at 8:02 p.m.

The next monthly board meeting is scheduled to be held **November 2, 2023** at 103 Locust Street at 7:00 p.m.