

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET / PO BOX 37  
EAST BERLIN, PA 17316

October 7, 2021

The monthly meeting of the East Berlin Area Joint Authority Board was held October 7, 2021 at 103 Locust St., East Berlin, PA. Chairman Krall was present, but handed the meeting over to Vice- Chairman Weidner. Vice-Chairman Weidner opened the meeting at 7pm with a pledge to the flag.

**Members Present:** R. Weidner, W. Staub, G. Green, C. Krall

**Members Absent:** D. Youker

**Also Present:** Matt Battersby, Harold Lau, Melissa Earp, Diana Young, Roberta Teal, Vera Krall

**Minutes:** A motion was made by G. Green to accept the minutes September 2, 2021 as written, with a second by C. Krall. **Motion carried to accept the minutes as written.**

**Payment of Bills:** All members received a copy of the bills and receipts from the operational fund for September 2021. Payables totaled: **\$42,735.39**. A motion was made by G. Green to pay the bills for September 2021 with a second from W. Staub. **Motion carried.**

**Public / Guest Comment:**

- Rod Walter, Commercial Energy Consultant with Navigate Power presented electric rates for the coming year. The lowest bid came in from Freepoint Energy (EBAJA's current energy provider). A motion was made by G. Green to accept the 36 month term at a rate of \$0.06882/kWh with a second by W. Staub. Roll Call of members present resulted in unanimous approval. Motion carried.

**Engineer's Report:**

- Has been in contact with the contractor of the Route 194 Water Tank Rehabilitation concerning the remaining work at the valve vault and expect a shop drawing for the materials soon.
- Researched the calculation of the sewer tapping fee and found a study from 2010 that calculates the fee to \$4015.00. A resolution was passed in January 2013 amending the tapping fee to \$5128. She could not find a study related to that amendment.
- The board asked her to present a cost quote for BH to provide a new study that would reflect current costs and census data. It was noted by board members that there is not much more development that can be done within the borough due to vacant/open lot limitations.

**Solicitor's Report:**

- Regarding tapping fees the law dictates the Census date be used to calculate fees. The law allows for infiltration, inundation, replacement costs, facility costs, and DEP guidelines to be considered when establishing a tapping fee.

**Treasurer's Report:**

- Open Balance of \$261,684.00
- Breakdown of open balances before quarterly bills were processed:
  1. Before bills were generated there was an open balance of \$31,438.00
  2. Of that, we have liens on properties in the amount of \$16,439.62
  3. \$4,461.00 sent for judgment by the district magistrate.
  4. \$4,042.00 are on payment plans.
  5. Leaving \$6,495.38 in arrears.

Secretary's Report:

- Life Insurance for the WWTP operator was terminated because the company ceased offering life insurance. Because there is currently only one eligible employee, EBAJA is no longer eligible for a group plan. The secretary will look around for term insurance options.
- Nathan Boyer injured himself pulling a pump July, 2021. He is currently going to physical therapy and doctor's appointments. A motion was made by R. Weidner to compensate Nathan for his time when he is at the doctor or therapy. G. Green seconded the motion. Motion carried.
- Presented Resolution 2021-1 authorizing the secretary to make amendments to the epermitting business partner (BP) ID with PennDOT. EBAJA is currently categorized as a Private Entity business partner. The BP agreement needs to be amended to correctly reflect EBAJA as a Municipal Authority. This is needed for the King St. Apartment complex developers to dig up state route 234 for sewer upgrades/repairs. The State is very particular about the documentation provided to them, so a resolution was necessary. G. Green made a motion to accept the resolution with a second from R. Weidner. Motion carried. Resolution 2021-1 was passed.

Unfinished Business:

- Water Tower Fencing: There are no requirements by the insurance company for the proposed fencing around the water tower. A handout with property lines marked and measured using information provided by the Adams County Property Interactive Map was provided to board members. A motion was made by G. Green and seconded by R. Weidner to table the topic until borough fencing requirements are known and property markers are properly identified. Motion carried.

New Business:

Operator's Report:

- Began flushing the hydrants; should be finished within the next two weeks.
- Variable Frequency Drive at Well #4 burned up so a new one was installed.
- Windshield on the F-250 Work Vehicle was replaced due to a crack.
- DO Sensor caps for the SBR tank DO probes were replaced at the WWTP
- A water leak was discovered and repaired at the corner of South Avenue and Fifth Street (behind Rocco's Pizza)

Correspondence: none

Motion to adjourn the meeting was made by W. Staub and seconded by G. Green. **Motion carried.** Meeting was adjourned by Vice Chairman Weidner at 8:02 p.m.

The next meeting is scheduled to be held **November 4, 2021** at 103 Locust Street at 7:00 pm.

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Charles Krall, Chairman

ATTEST:

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Melissa Earp, Secretary