

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

SEPTEMBER 1, 2022

The monthly meeting of the East Berlin Area Joint Authority Board was held September 1, 2022 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: C. Krall, R. Weidner, W. Staub, G. Green

Members Absent:

Also Present: Matthew Battersby, Diana Young, Harold Lau, John Scrivens, Melissa Earp,

Guests:

Agenda: A motion was made by G. Green to accept the agenda for September 1, 2022 board meeting as written, with a second by W. Staub. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by W. Staub to accept the minutes of August 4, 2022 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for August 2022, totaling **\$36,700.30** from the Operational funds. A motion was made by G. Green to pay the July 2022 bills with a second from W. Staub. **Motion carried.**

Public / Guest Comment:

Engineer's Report:

- Presented Change Order No. 3 for the Authority's consideration and signature re: water tank rehabilitation project. Closeout documents have been sent to the contractor including a punchlist of items remaining on the contract. The value of the punch list is estimated to be \$6000.00. Retainage on the contract is \$39,801.00

Solicitor's Report:

Treasurer's Report:

- Open Balance of \$45,232.47

Secretary's Report:

- Service was terminated at 137 Branch due to nonpayment. Service was re-instated two days later when payment was made in full.
- Minimum Municipal Obligation for the Pension Plan is calculated at \$7,791.48. A motion was made by G. Green to accept the calculation with a second by W. Staub. Motion passed.

Unfinished Business:

- Proposal to study the expansion of the WWTP presented at August 2022 board meeting by Buchart Horn. G. Green made a motion to accept the proposal with a second by W. Staub. Roll Call Vote: all voted in the affirmative; motion passed.
- SRBC Renewal Application / BH will assist with completion of the application.
- Vacant Board Seat
- Control Panel Upgrade; general consensus to find a new vendor to do the work.

New Business:

Operator's Report:

- Finished exercising water main shut-off valves.
- Will be replacing the shut-off valve on Schoolhouse Lane on Sept. 7. 2022.

Correspondence:

Executive Session:

- Meeting was dismissed when active members went to executive session with the solicitor to discuss sensitive matters. That meeting lasted approximately ten minutes.

Motion to adjourn the meeting was made by W. Staub and seconded by G. Green. **Motion carried**. Meeting was adjourned by Chairman Krall at 7:40 p.m.

The next meeting is scheduled to be held **October 6, 2022** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary