

EAST BERLIN AREA JOINT AUTHORITY  
103 LOCUST STREET, PO BOX 37  
EAST BERLIN, PA 17316  
February 6, 2014

The monthly meeting of the East Berlin Area Joint Authority was held February 6, 2014 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

**Members Present:** Gerald L. Mummert; Charles Krall; Rodrick Saxon; and Robert Clayton .

**Also Present:** Solicitor Matt Battersby; Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn; Ron Weidner, Robbie Teal; John Scrivens; and Nathan Boyer.

Chairman Mummert announced John O'Brien had passed away and Ron Weidner is Hamilton Township's replacement until Hamilton Township officially appoints a representative.

**Minutes:** *A motion was made by Robert Clayton to accept the minutes of January 9, 2014; with a second by Charles Krall. **Motion carried to accept the minutes as written.***

**Payment of Bills:** All members received a copy of the bills and receipts for January 2014, which totaled \$35,227.10 from the operational funds. *A motion was made by Robert Clayton to pay the bills for January 2014 with a second by Charles Krall. **Motion carried.***

**Public Comment:** None

**Engineer's Report:** Bruce Hulshizer of Buchart-Horn reported on the previous month's request for the time extension of 90 days. Mid-State Utility Contractors Change Order #2 is for a No Cost, 90 day extension. B & R Electrical Contractor Change Order #1 is for a No Cost, 90 day extension , relating to Well #5 Mag meter and WWTP influent flow meter at a cost of \$8,087.03. *A motion was made by Robert Clayton and second by Charles Krall to accept **Mid-State Utility's** change order and **B & R Electrical's** change order with the 90 day extension, replace the flow meter at Well 5 and the flow meter to capture the influent flow at the WWTP. **Motion carried.*** Bruce mentioned there would probably be more expenses incurred for Buchart-Horn because of the extensions. This will be reviewed next month.

Bruce discussed the quotes from Buchart-Horn concerning the GIS Mapping. All board members received a copy of the scope of costs. The estimated cost for the Authority's water system mapping would be \$6,358.00 and the estimated cost for the sewer system mapping would be \$6,088.00. The Borough's estimated portion for the storm sewer mapping would be \$9,476.00. Charles Krall showed the different scales of the mapping. Robert Clayton questioned the coding of the maps and could they be changed. **No action was taken at this meeting.**

**Solicitor's Report:** Solicitor Battersby stated at last night's Borough Council meeting the Borough authorized to release \$54,000 of Pennwood's Bond, \$60,000 will still be held pending Pennwood's payment for hookup fees to the Authority, as well as signing the agreement with the Authority.

**Treasurer's Report:** Charles Eisenhart reported 13 delinquent accounts were sent to the District Magistrate, all have paid except two, and one will be served by the constable. Mr. Eisenhart also reported we just ended another billing cycle with 91 delinquent accounts for a total of \$46,165.69.

A new computer was purchased for the office and the older computer was transferred to the sewer plant.

The Authority also received a check from Pennwood Products in the amount of \$2751.33 for their delinquent account (#09444).

The secretary and the treasurer will be meeting with a representative of Susquehanna Bank concerning the fees they are now charging the Authority.

Mr. Eisenhart brought to the Boards attention Smith, Elliott, & Kerns proposal for the 2013 audit which would be \$6,700. *A motion was made by Charles Krall to accept Smith, Elliott, & Kerns proposal for the 2013 audit ; with a second by Robert Clayton. **Motion carried.***

New Business: Chairman Mummert asked Solicitor Battersby about a change in our ordinance concerning regulations of sump pumps being discharged into the sanitary sewer system. Solicitor Battersby will review some information and will report at next month's meeting.

Old Business: The fire company has received their meter and will be installing it soon. Nathan will inform the fire company where the meter needs to be located.

Operator's Report:

Nathan Boyer –Nathan reported he received quotes for a new pickup truck. All board member received a copies of the quotes. Nathan suggested they get a Ford 2015 F250 4 WD Pick Up with a utility bed for \$28,902.00. Presently, the Authority has two vehicles (1994 with 253,000 miles and 1999 with 80,000 miles) that have required a lot of expenses each year. It was suggested to trade in the old trucks to reduce the cost of the new one. The Board would like for Nathan to do some more research before the next meeting and get additional quotes from local dealerships. Ron Weidner suggested checking Apple Chevrolet in York, Hamilton Township got a good deal two years ago.

John Scrivens –John reported Well #1 is not working and Kohl Brothers will be in tomorrow to check and Paul Lenig will be in to check Well #5 for a problem since the ice storm on February 5, 2014.

Correspondence:

Received a quote from Buchart-Horn concerning Scope of Service and fee report for GIS Mapping of the water and sewer lines. Also, received quotes for a new truck from Whitmoyer Auto Group(Co-Stars member) and received a thank you note from Robert Clayton for the card while he was in the hospital.

The regular meeting closed at 7:55 PM for an **Executive Session** for Personnel situation and other legal negotiations.

**Executive Session** closed and the regular meeting resumed at 9:24 PM.

**Personnel**-*A motion was made by Charles Krall to replaced Ryan Swope with another full time employee; with a second by Robert Clayton. **Motion carried.*** The secretary was instructed to deduct \$675.00 from Ryan Swope's last pay check for training classes he took to obtain his license as per the signed agreement of 5/10/2011, and confirmed by the solicitor. A letter of explanation along with the agreement will accompany his final check, if the final one week check does not cover the cost of the training then a bill will be sent for the balance, and a note stating his support was not paid either.

**Legal negotiations**-*A consensus decision to approach Dollar General. Send a letter inviting them back to discuss water and sewer connections. Time is of the essence.*

There being no further business, *Charles Krall made a motion to adjourn the meeting; with a second by Robert Clayton. **Motion carried.***

Meeting adjourned at 9:31 PM. Next meeting will be held March 6, 2014 at 103 Locust St at 7 PM.

ATTEST:

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Gerald L. Mummert, Chairman EBAJA

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Hannelore B. Furst, Secretary EBAJA