

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
April 4, 2013

The monthly meeting of the East Berlin Area Joint Authority was held on April 4, 2013 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

Members Present: Chairman Gerald L. Mummert; David Richards; John O'Brien; Charles Krall; and Robert Clayton
Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Solicitor Matthew Battersby; Bruce Hulshizer of Buchart-Horn; John Scrivens; Nathan Boyer; and Roberta Teal.

Note: Charles Krall will vote by show of his hand, so as not to strain his voice.

Minutes: A motion was made by Robert Clayton to accept the minutes of March 7, 2013, as written; with a second by David Richards. **Motion carried.**

Payment of Bills: All members received a copy of the bills and receipts for March, which totaled \$15,499.94, from the operating funds. A motion was made by John O'Brien to approve payment of the bills for March; with a second by Robert Clayton. **Motion carried.**

Public Comment: None.

Engineer's Report: Bruce Hulshizer of Buchart-Horn conducted the bid opening of the rebidding of the Water System Improvement Project for the electrical bids. The electrical contract bids were read as follows:

- (1)IB Abel, Inc.-\$290,487.00 for the base bid; add-alternate \$2,891.00;
- (2)B & R Electrical Contractors, Inc. - \$314,650.00 for the base bid; add-alternate \$1,598.00;
- (3)Garden Spot Electric, Inc. -\$317,915.00 for the base bid; add-alternate \$1,400.00;
- (4)PSI Pumping Solutions, Inc. -\$329,700.00 for the base bid; add-alternate \$2,000.00.

Bruce mentioned that IB Abel, Inc. was the lowest bid; however; upon preliminary review; they did not include the required DBE forms and were disqualified. B & R Electrical would be the next lowest bid; pending review by the solicitor and engineer, they would be awarded the contract for the electrical work. A motion was made by Robert Clayton to accept B & R Electrical Contractors, Inc. bid documents with the intent to award for \$316,248.00; which includes the add-alternate, pending review by the solicitor and the engineer; with a second by John O'Brien. **Motion carried.**

The general contract bids were read as follows:

- (1)Mid –State Utility Contractors, Inc.-\$571,095.00 for the base bid; add-alternate \$256,590.00;
- (2)Rogele, Inc. -\$576,675.00 for the base bid; add-alternate \$272,705.00

Bruce mentioned that Mid –State Utility Contractors, Inc was the lowest bid. A motion was made by Robert Clayton to accept Mid –State Utility Contractors, Inc. bid documents with the intent to award for \$827,685.00; which includes the add-alternate, pending review by the solicitor and the engineer; with a second by John O'Brien. **Motion carried.**

Bruce reported additional services will need to be authorized for the SRBC aquifer testing, because it is included in the Pennvest funding, he presented a proposal based on the aquifer testing plan that was submitted to SRBC. The cost of this service is \$84,550.00; the aquifer testing-\$42,550.00; pumping tests by Kohl Bros.-\$33,000.00, and addressing SRBC comments-\$9,000.00. Robert Clayton made the motion to accept Buchart-Horn's proposal of \$84,550.00; with a second by John O'Brien. **Motion carried by unanimous vote.**

Bruce handed out a revised cost plan for the Pennvest application of \$1,455,335.00. Bruce mentioned this includes the add-alternate, and suggested the Board authorize the add-alternate to include Front Street, Garden Lane, College Avenue and Fifth Street-looping, and asbestos cement piping work. A motion was made by Robert Clayton to issue the Notice of Intent to Award based on including the add-alternate for the general work; with a second by Charles Krall. **Motion carried by unanimous vote.** A motion was made by Robert Clayton to issue the Notice of Intent to Award based on including the add-alternate for the electrical work; with a second by Charles Krall. **Motion carried by unanimous vote.**

Bruce reviewed the submission from Pennwood Products engineer (GHI), concerning the sewage module exemptions. Solicitor Battersby informed the Authority Board that the East Berlin Borough Council conditionally approved Pennwood Products plan. Bruce explained that Pennwood Products plan included a water main going through

their property, looping and then going back to public water system, which is not acceptable. As per Bruce's response letter of March 18, 2013; a legal agreement is needed between the Authority and Pennwood Products regarding the water main to be installed.

Solicitor's Report: Solicitor Battersby reported he received information from Brad and Randy Test agreeing to give the Authority a right of way through their property on Branch Circle, and have requested \$1,000.00 for the right of way. *A motion was made by Robert Clayton to pay \$1,000.00 to Brad and Randy Test for the right of way; with a second by John O'Brien. **Motion carried.***

Solicitor Battersby mentioned that Reading Twp Municipal Authority is trying to get a loan for Conewago Park and Laughman's Bottom area.

Treasurer's Report: Charles Eisenhart reported on the delinquent account letters, nine certified letters were sent out. There was discussion on whether we should shut off water on the delinquent accounts we have liens on. *A motion was made by Robert Clayton to begin the procedure to shut the water off on properties that have liens on them; with a second by Charles Krall. By roll call vote all voted **Yes.** **Motion carried by unanimous vote.***

Chairman Mummert read a letter from Earl Brown requesting a reduction in his monthly payment agreement from \$650 a month to \$200 a month for two months. The consensus of the Board was to allow this reduction for the two months with stipulations; that if not paid on time then total amount it due.

Charles Eisenhart read Resolution 2013-3 increasing the Water Capital Expense fee by \$10 to make it \$24. *A motion was made by John O'Brien to accept Resolution 2013-3; with a second by Robert Clayton. David Richards presented two changes: In Section A. insert property sub units receiving water and after 1000 gallons or fraction thereof. **Motion carried as amended.***

Mr. Eisenhart reported the auditors have started their work this week and should be done by June.

New Business: Chairman Mummert presented Resolution 2013-4; amending the PMRS Pension Plan. *A motion was made by Robert Clayton to accept Resolution 2013-4; with a second by John O'Brien. By roll call vote-5 Yes; 0 No **Motion carried.***

Old Business: The meter price break does not start until you order 100 meters. It was decided that Rapid Response would not be used outside of the town.

Operator's Report:

Nathan Boyer- Nothing

John Scrivens- Nitrate testing was done, and got a reading of 7.33. There was a leak at 110 East King Street.

Correspondence: Received an email from David Richards 3/8/13 concerning support for use of weighted EDU's. Chairman Mummert stated that there would be a special meeting on April 11, 2013 at 10 AM to discuss the weighted EDU's. Received an invitation from Rep Tallman for a breakfast meeting on 4/19/13-8 AM @ Trump Yesteryear Restaurant. Email from David Richards concerning weighted EDU's; proposed resolution. Note from Earl Brown-amending his agreement.

EXECUTIVE MEETING- 8:11 PM to discuss wages. Executive meeting ended at 8:22 PM. *A motion was made by Charles Krall to accept the graduated pay grades for the non-office employees, effective January 1, 2013; in lieu of any bonuses issued; with a second by Robert Clayton. **Motion carried.***

The next scheduled meeting will be May 2, 2013 at 7 PM. There being no further business, *Charles Krall made a motion to adjourn the meeting; with a second by Robert Clayton. **Motion carried.*** Meeting adjourned at 8:25 PM.

ATTEST:

Gerald L. Mummert, Chairman, EBAJA

Hannelore B. Furst, Secretary EBAJA