

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
September 6, 2012

The monthly meeting of the East Berlin Area Joint Authority was held September 6, 2012 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7PM.

Members Present: Gerald L. Mummert; John O'Brien; Robert Clayton; David Richards; and Charles Krall

Also Present: Secretary, Hannelore Furst; Treasurer, Charles Eisenhart; Bruce Hulshizer of Buchart-Horn; Nathan Boyer; Roberta Teal; Mieke Driscoll of CGA Law Firm; John Williams and Jeff Gataro of USDA Rural Development; Ben Leas and Don Shemon of Reading Township Municipal Authority; and Fred Heerbrandt, Reading Township Municipal Authority engineer.

Absent: Solicitor Matt Battersby and John Scrivens

Monthly Meeting Minutes: *A motion was made by Robert Clayton to accept the minutes of August 2, 2012; with a second by John O'Brien. David Richards mention that in the public comment his response should say **declining** rate not reclining. **Motion carried as corrected.***

Emergency Meeting Minutes: *A motion was made by Charles Krall to accept the emergency meeting minutes of August 20, 2012; with a second by Robert Clayton. **Motion carried.***

Payment of Bills: All members received a copy of the bills and receipts for August, which totaled \$61,499.43 from the operational funds. *John O'Brien moved to pay the bills for August; with a second by Robert Clayton. **Motion carried.***

Public Comment: John Williams of USDA Rural Development representing Reading Township Municipal Authority wanted to discuss the possibility of Reading Township's Conewago Park area and Laughman's Bottom area connecting to EBAJA's sewer treatment facility. He continued, stating there were generally two costs to any job-the cost to build and the cost to operate and maintain. They are interested in calculating a cost of their share of what we built and pay that at the time of connection. After that, they would pay their share of the operational costs, which would not include the debt service, because they have already paid their share to build it. Chairman Mummert stated we already gave them the full proposal cost for everything, and he explained the process from when this all started. Mr. Williams wasn't involved in the beginning, and he's here because they have asked for funding. Bruce Hulshizer explained the grant and how the simplest approach and most equitable was to share that equally; and anyone connecting now would purchase capacity and we would charge the same rate structure for everyone. David Richards explained the fixed cost of \$82 and the variable costs of \$7 per thousand gallons of usage (correction: should have stated \$9 per thousand gallons). Discussion continued but they were not demanding a decision immediately. Charles Krall questioned what was wrong with the proposed agreement presented years ago. It was acknowledged that Mr. Williams has received that agreement and would be considering it. The Reading Township Municipal Authority members and their representatives left the meeting. Chairman Mummert thanked them for attending. Chairman Mummert stated there would be an executive meeting at the end of this meeting.

Engineer's Report: Bruce Hulshizer of Buchart-Horn reported DEP sent a letter acknowledging receipt of the August 2012 Uniform Environmental Report submitted by Buchart-Horn for the water supply project. Based on their review of the report the Authority has satisfied the State Environmental review Process requirements and the Federal Environmental Cross-cutter requirements, and they approved the report, which was necessary for the Pennvest application.

Jim Dougherty asked Buchart-Horn to prioritize the project so he knows what is most important. There are still the specifications and drawings to get ready, the permit for the stream/gutter crossing; then we just wait for October 22nd for Pennvest's announcement.

Bruce reported on the bidding for the Environmental Facilities Control System Project 2012-01 (radio control well monitoring). The official bid opening resulted in only one bid from Garden Spot Electric for \$131,900.00. Bruce recommends that the Authority rebid and include the mission system (cellular control well monitoring) bid as an alternate base bid. *A motion was made by Robert Clayton to reject Garden Spot Electric's bid of \$131,900.00 for Environmental Facility Control System Project 2012-01; with a second by Charles Krall. **Motion carried to reject the bid.** A motion was made by Robert Clayton authorizing Buchart-Horn to advertise and rebid Environmental Facilities Control System Project 2012-01, with the alternate base system; with a second by Charles Krall. **Motion carried.***

Solicitor's Report: None-Solicitor Battersby absent.

Treasurer's Report: Charles Eisenhart reported there are 54 delinquent accounts amounting to \$27,309.94. Mr. Eisenhart presented the Board with the 2013 Minimum Municipal Obligation (MMO 01-426-6N) for the East Berlin Area Joint Authority Pension Plan. *A motion was made by Charles Krall to accept the MMO for 2013 in the amount of \$9,521.00; with a second by Robert Clayton.* Charles Krall questioned the \$1,270.00 surplus. It was stated that in prior years there was amortization of unfunded liability of \$113.00. **Motion carried.**

Mr. Eisenhart reported that he would like to pay off the 1998 GON of the Borough; which is 80% the Authority's liability by the end of 2012. The last payment would be due March 15, 2013 in the amount of \$10,638.25 total; 80% Authority=\$8,510.60. *A motion was made by Charles Krall to pay off the 1998 GON by the end of 2012; with a second by Robert Clayton. **Motion carried.***

New Business: The Authority received a quote from Parichuk Paving in the amount of \$1,875.00 for patching of five locations. A motion was made by Robert Clayton to accept Parichuk Paving's proposal; with a second by Charles Krall. **Motion carried.**

Old Business: Charles Krall report he did not have time to contact the electric supplier and would like to turn the chair over to Mr. Richards for that project. Mr. Richards accepted.

David Richards discussed three items he would like to finalize. He would like to amend the pension plan to match surrounding communities; decide if we should adopt a policy on capital expenditures, and separation of the health, life, and pension plan in the budget coding. He questioned the increase of the accounts (429.156 and 449.156) compared to 2011(\$2,670) and 2012(\$5,102) and this was explained that the one employee was part time in the first half of the year and then became a full time employee, which raised the rates. David Richards withdrew his motion to have a policy statement on capital fund expenditures. Chairman Mummert decided to establish a committee to look at the pension plans of other entities, and make a decision before they hire any new employees; he appointed Robert Clayton and John O'Brien to investigate the pension plans, and present them to the Authority Board at a future date.

Operator's Report:

Nathan Boyer –Reported Sheryl Martin of DEP inspected the water system, and we got an excellent report. Charles Krall mentioned that Nathan was able to get pictures of the car wash operation, and would be dealing with that problem in the future.

John Scrivens– Absent

Correspondence:

- Received a copy of a support letter from Senator Alloway to Pennvest.
- Received a letter from Adams Co. Office of Planning & Development-concluded the proposed project is consistent with applicable planning policies for the area. Also does not have an impact on the county's preservation efforts.

- Email from David Richards (everyone received email) concerning expensive auditor selection.
- Thank you card from Hannelore Furst (Secretary) for the planter due to the death of her mother.

The Board closed the regular meeting at 8:03 PM to conduct an **Executive Meeting** concerning Reading Township Municipal Authority. The executive meeting closed at 8:35 PM to resume the regular meeting.

There being no further business, *David Richards made a motion to adjourn the meeting; with a second by Robert Clayton. Motion carried.*

Meeting adjourned at 8:36 PM. Next meeting will be held October 4, 2012, at 103 Locust Street at 7 PM

Respectfully submitted,
Hannelore B. Furst,
Secretary EBAJA