

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET, PO BOX 37
EAST BERLIN, PA 17316
September 6, 2018

The monthly meeting of the East Berlin Area Joint Authority was held September 6, 2018 at 103 Locust Street, East Berlin, PA 17316, and was conducted by Chairman Gerald L. Mummert. The meeting opened with the Pledge of Allegiance at 7 PM.

Members Present: Gerald L. Mummert; Ron Weidner; Harold Lau; Darrin Youker and Charles Krall

Also Present: Hannelore Furst, Secretary; Solicitor Battersby; Diana Young of B-H; John Scrivens; Nathan Boyer; Roberta Teal; Russ Brown and Carly Youker.

Minutes: *A motion was made by Ron Weidner to accept the minutes of August 2, 2018 as written, with a second by Harold Lau. **Motion carried to accept the minutes as written.***

Payment of Bills: All members received a copy of the bills and receipts for August 2018 for a total of \$39,851.50 from the operational fund. We did receive the Workers Comp refund from AmTrust of \$3719.00; and paid Eastern Alliance workers comp \$3568.00; for a savings of \$151. *A motion was made by Charles Krall to approve the paying of the bills for August with a second by Darrin Youker. **Motion carried.***

Public/Guest Comment: Russ Brown of Suez Utility Service Co., Inc. Mr. Brown presented the Board with a proposal on Water Tower Asset Management. He gave the Board background information on the company an overview of his company's qualifications, experiences, advance technological capabilities and the vast resources and expertise the company provides. His company did a visual evaluation of the water tower at no cost to the Authority; that is how he was able to get this proposal together. the maintenance cycle is typically 10-15 years. Solicitor Battersby requested a copy of the agreement to verify the information. The water tower was constructed in 1961.

His proposal as presented: Up Front Renovation Scope of Work

- **Exterior – Year 1**

Rig tower exterior with full containment; Prepare all exterior surfaces in accordance with SSPC-SP6 Commercial Blast Cleaning; Apply a full coat of organic zinc-rich primer to all exterior steel surfaces; Apply a full intermediate coat of epoxy to all primed surfaces; Apply a full coat of acrylic urethane finish to all coated surfaces; Reapply existing logo – Single Side

- **Interior Water Chamber – Year 1**

Prepare all interior surfaces in accordance with SSPC-SP10 Near-White Metal Blast Cleaning; Apply a full coat of NSF Approved organic zinc-rich primer to all exterior steel surfaces; Apply a stripe coat of NSF approved epoxy by brush and roller to all seams, pits and rough surfaces; Apply two full coats of NSF Approved epoxy to all surfaces

- **Tank Repairs – Year 1**

Install Overflow Screen and Flapper; Install concrete splash pad under overflow pipe; Install 15 ft. Ladder extension; Install ladder gate climb deterrent security device; Secure rolling roof ladder and remove wheel standoffs; Install 24" pallet-style roof vent; Install interior ladder;

Install interior riser fall protection (grating or railing); Raise balcony handrail to 42" OSHA required height; Install multi-bolt, pressure man way with davit arm on wet riser at ground level; Install PAX PWM100 active tank mixer to improve and maintain water quality and to prevent interior ice damage

- **Annual Services**

Tank will be annually inspected with engineer's report submitted; All needed repairs will be scheduled on an as-needed basis and performed at no additional cost beyond the annual base maintenance fee; Tank interior will be fully inspected every two years by ROV and drained, chemically cleaned and washed out every four years.

- The cost would be \$191,550.00 for years 2018-2020 annually. And year 2021 for a visual inspection \$20,451.00.

No decision was made on the proposal.

Engineer's Report: Diana Young reported there has been no decision on the PA Dept of Community & Economic Development grant for the water tower rehabilitation. Awaiting that decision to start the bidding process. Diana also reported Bill Meals is leaving B-H, Inc and moving to Florida.

Solicitor's Report: Nothing new to report.

Treasurer's Report: Harold Lau reported there are 39 delinquent accounts for a total of \$20,539.10. He also stated 3 letters were sent out to affected residents concerning the smoke test results from last year; that either their sump pump or down spouts are connected to the sewer system, and need to be changed. More letters will be going out once the information is verified. Nathan will be checking Beaver Colony also with the help of John Scrivens.

Secretary's Report:

- Hanna Furst reported Scott Burns of Weber Insurance is requesting that we include a sexual harassment insert to our personnel policy; which was emailed to the Board members prior to the meeting. *A motion was made by Darrin Youker to add the sexual harassment insert to the personnel policy; with a second by Harold Lau. **Motion carried.***
- Hanna Furst presented the Annual 2019 Pension MMO; for a total of \$5007.00. *A motion was made by Ron Weidner to accept the 2019 Pension MMO of \$5007.00 with a second by Harold Lau. **Motion carried.***
- Six mowing companies were contacted to do the mowing at Well 6; we only received two mowing quotes; and they are as follows: Chad King for \$55 and Anderson Landscaping and Lawn Care for \$40. There was a brief discussion to have it done every other week or as needed. *A motion was made by Ron Weidner and second by Darrin Youker to accept Anderson Landscaping and Lawn Care for \$40; as needed basis. **Motion carried.*** The discussion continued on whether it would be feasible to buy a new mower and trailer to haul it or contract all the mowing. There were some safety concerns of driving the mower on the streets. It was decided to get quotes for the equipment to see if it is feasible.

Unfinished Business: None

New Business: None

Operator's Report:

Nathan Boyer –Nathan received a quote for the Park Street panel box, but will be getting more quotes before presenting to the Board. Nathan reported Miller Roofing has completed the new roof at Well #2-Fish & Game Road pump house.

John Scrivens- Everything is good.

Correspondence:

- SRBC Public Water Supply Workshop-Oct 18, 2018
- Adams Co. Coordinating Committee Meeting - September 13, 2018

Having nothing further to discuss the meeting adjourned at 8:10 PM, on a motion by Ron Weidner and a second by Harold Lau.

Next meeting will be held **October 4, 2018** at 103 Locust Street at 7 PM.

Respectfully submitted

Hannelore B. Furst, Secretary EBAJA