

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

OCTOBER 3, 2019

The monthly meeting of the East Berlin Area Joint Authority was held October 3, 2019 at 103 Locust Street, East Berlin, Pa 17316. The meeting was opened by Chairman Krall at 7pm.

Members Present: H. Lau, D. Youker, C. Krall

Members Absent: R. Weidner

Also Present: Secretary, Melissa Earp, Nathan Boyer, Solicitor Matt Battersby; Diana Young of Buchart-Horn, Inc., Robbie Teal

Minutes: *A motion was made by H.Lau to accept the minutes of September 5, 2019 as written, with a second by D. Youker. **Motion carried to accept the minutes as written.***

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for September \$20,779.05. *A motion was made by H. Lau to pay the bills for these months; with a second from D. Youker. **Motion carried.***

Public / Guest Comment: none

Engineer's Report: Nothing to report. Will continue to assist the Authority re: Water Tank Rehabilitation and SCADA communication issue/

Solicitor's Report:

- Placed a lien on Acct 11164. Conversation ensued on whether or not the water should be turned off. Account holder has made no attempt to pay. Solicitor will research legal procedure for turning off water to a residence and report back at the next board meeting. *D. Youker motioned to turn off the water once legalities are known, with a second from H. Lau. **Motion carried.***
- Has a meeting set up with Pat Naugle of the Adams County Watershed re: the Conewago Creek.
- Received an engagement letter from McNeese Wallace & Nurick, LLC re: government relations services and representation in securing non-traditional funding for a water tower replacement. MWN, LLC will provide these services at a cost of \$3,500 / month for a period of twelve (12) months. This fee does not include miscellaneous costs, sales tax on lobbying efforts, and is not contingent on success. The fee does include: creating a strategy to identify appropriate funding sources, lobbying registration, management, and related filings.
- Spoke with a second lobbyist group who's retainer was slightly higher, but have a good working relationship with SRBC.
- Held off on writing a grant proposal to SRBC until it is determined which, if any, lobbying firm will be awarded the project.
- Asked Buchart Horn to work up some rough financial projections on the cost of a 500,000 gallon tank and removal of old tank. She had a projection of 2.1 million for Gettysburg that did not include tank removal.
- C. Krall suggested the topic be tabled until more bids can be reached and accurate cost is obtained from engineer. *D. Youker motioned to table the topic with a second by H. Lau. **Motion carried.***
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Treasurer's Report:

- 739 delinquent accounts for a total of \$263,609.21 (bills were just calculated and mailed for third quarter which accounts for so many open accounts).

Secretary's Report:

Unfinished Business:

- No leads on new board member. C. Krall has someone in mind he will ask.
- Three (3) bids were secured in replacing the 2" galvanized water line from Water St. to Third St. apartments project. Job was awarded to Gingerich through a motion by H. Lau and a second by D.Youker.
- D. Youker motioned and H. Lau seconded to award the 4th St. / King St. intersection repair to Gingerich. Motion carried and work will be started this month.

New Business:

- The borough park is going to be adding bathrooms. As a representative of the Parks and Recreation Board, D. Youker asked if EBAJA would waive the connection fee for the park, since it is for the good of the community. Ensuing conversation made clear that a meter will be installed and quarterly bills issued for usage. *H. Lau motioned to waive connection fee, with a second from D. Youker. **Motion carried.***
- Chairman Krall asked that operator find prices and/or companies that deal with manhole safety equipment.

Operator's Report:

- Ordered a new fire hydrant and will replace the hydrant on Walnut Street (extended) in October or November.
- Submitted bid from Control Systems 21 in the amount of \$30,346.98 to fix the SCADA system communication problem. Discussion on this project is tabled until a second bid can be obtained.

Correspondence: None

Motion to adjourn the meeting was made by *H. Lau and seconded by D. Youker. **Motion carried.*** Meeting was adjourned by Chairman Krall at 7:51 p.m.

The next meeting will be held **November 7, 2019** at 103 Locust Street at 7pm.

Respectfully submitted
Melissa Earp, Secretary EBAJA