

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

JULY 2, 2020

The monthly meeting of the East Berlin Area Joint Authority was held July 2, 2020 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

Members Present: C. Krall, R. Weidner, H. Lau, G. Green.

Members Absent: D. Youker, N. Boyer

Also Present: Matthew Battersby, Diana Young, Melissa Earp

Minutes: A motion was made by R. Weidner to accept the minutes of June 4, 2020 as written, with a second by H. Lau.
Motion carried to accept the minutes as written.

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for June 2020. June payables totaled: **\$20,835.80**. A motion was made by G. Green to pay the bills for these months; with a second from R. Weidner. **Motion carried.**

Public / Guest Comment: none

Engineer's Report:

- BH has been contacted by the engineer for the proposed apartment complex in the old Nell's building. It confirmed that the developer is planning to proceed.
The Borough has been contacted by the proposed apartment complex developers. What is known:
 - 35 Apartment Units
 - Age 55 and over
 - They are requesting 52 parking spaces
 - They are estimating 150 cars per day adding to the town traffic
 - The developer is going in front of the zoning board to request approval.
- NPDES permit renewal is nearly complete; still waiting on a few reports before preparing the permit forms.

Solicitor's Report:

- 9 million dollars has been allocated to Adams County for distribution by the commissioners, but unsure if we meet any of the criteria to be awarded any funds.
- The Borough is codifying their ordinances so he would like to review EBAJA ordinances that relate to water and sewer hook ups to be sure they match the borough. He will also take this opportunity to clean up the verbiage.

Treasurer's Report:

- 2nd QTR bills were sent out 6/30/2020 - open balance is \$259,386.18.
- Presented a proposal from ACNB to consolidate loans and secure additional funding needed for water tank rehabilitation. Said proposal would benefit EBAJA as the interest rate is lower, it is a shorter term, and a smaller payment amount. Solicitor reacted negatively toward the proposal. Treasurer indicated he is waiting on two more proposals, so a more in-depth conversation will need to take place after they have been received. Conversation ensued regarding the creation of a bid-package to begin the water tank rehab process. Some board members felt the project should take place in the fall when water demand is not quite as high; some felt the spring would be sufficient. Discussion tabled until next meeting.

Secretary's Report:

- Lien was placed on the property at 550 South Avenue accounts 13042 & 13043.

- Payment by Credit Card has been met with fair response. Payments received by credit card during the 2nd QTR totaled: \$10,317.99.
- Engagement letter to Control System 21 was sent; still have not received the fee schedule.
- The 2019 Audit is complete and available for public inspection.

Unfinished Business:

- An Operational Assistance Agreement was received from Abbottstown-Paradise Joint Sewer Authority (APJSA). The agreement reads that Employees and Equipment will be retained and maintained by each Authority with reciprocal sharing when needed and they agree to sharing of specific, unique equipment as determined, to avoid duplication of costly expenditures. This agreement met the approval of the Solicitor. *G. Green* made a motion to accept, seconded by *R. Weidner*. Chairman Krall called for a roll-call vote. Mr.'s *Weidner, Lau, Green, and Krall* all voted in the affirmative. **Motion carried.**

New Business:

- Chairman would like to have print racks for the architectural plans that are around the office. He instructed *G. Green* to research the cost of such racks.

Operator's Report:

- Operator submitted photos of the deteriorating ceiling at Well 2 along with a bid of \$1,696.00 to have it repaired. Discussion ensued as to why it needed to be replaced if the roof was not leaking. Discussion tabled.
- Finished exercising water main shut off valves. The valve on Third St. near Pennwood proved to be worn out and will be replaced on July 7th.
- *Kline's* cleaned the Branch Circle and Park Road lift stations, the lift station at the SBR treatment plant and the cascade.
- Operator again requested a back-up generator for the lift station. Board was surprised by generator cost and conversation ensued as to why it was so expensive when a generator to support an entire house was a fraction of the cost. Chairman will discuss with Operator to determine wattage, etc.
- Well depths are beginning to drop due to lack of precipitation. If the levels do not increase within the next two weeks, he will ask the borough to request residents to conserve water via the community sign board..

Correspondence: none

Motion to adjourn the meeting was made by *R. Weidner* and seconded by *H. Lau*. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:56 p.m.

The next meeting is scheduled to be held **August 6, 2020** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary