

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

SEPTEMBER 3, 2020

The monthly meeting of the East Berlin Area Joint Authority was held September 3, 2020 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

Members Present: C. Krall, R. Weidner, H. Lau, D. Youker, G. Green

Members Absent:

Also Present: Matthew Battersby, Diana Young, Melissa Earp

Minutes: A motion was made by H. Lau to accept the minutes of August 6, 2020 as written, with a second by R. Weidner.
Motion carried to accept the minutes as written.

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for August 2020. August payables totaled: **\$44,850.15**. This includes pump replacement and repair along with large insurance premium. A motion was made by R. Weidner to pay the bills for these months; with a second from G.Green. **Motion carried.**

Public / Guest Comment:

Engineer's Report:

- Plan to have documents ready in October to begin the bid process for the Water Tank Rehabilitation project.
- BH was contacted by the engineer for the proposed apartment complex and was told the developer is planning to proceed. No further activity.
- Required signature on NPDES permit renewal application. Will submit the application with payment to the commonwealth.
- Potential Industrial Development: BH received information concerning initial water and sewage needs for the development and examined existing facilities to determine if capacity is available. It was determined through professional analysis that a WWTP upgrade to a 0.33 MGD will be needed to accommodate the proposed food processing plant for both the short-term and long-term demands. Existing wells can supply the initial phase of the food processing plant, but further expansion of the proposed plant will require construction of Well #7

Solicitor's Report:

- Will be creating a legal agreement between EBAJA and EB Investment Group, LLC on how the reserve deposit will be escrowed, allowing a five year window until project is completed or abandoned.
- Indicated Adams County Economic Development Corp. could have small grants or low interest loans available if needed to expand the WWTP for the proposed food development facility. General consensus was that EBAJA is not willing to take on any more debt; any costs related to WWTP improvements or well development would need to be passed to the developer.

Treasurer's Report:

- Open Balance of \$35,179.05
- Presented two proposals for loan refinance; one from ACNB and one from BB&T bank. After reviewing the terms of both proposals, a motion was made by D. Youker to move forward with the offer made by ACNB. The motion was seconded by G. Green. Chairman Krall requested a roll call vote with all members voting affirmatively.

Secretary's Report:

- The Minimum Municipal Obligation expected for 2021 contribution to the PMRS pension plan is \$8214.00. This is the amount that EBAJA is responsible to contribute to the retirement plan. This obligation will need to be met

by the 31st day of December 2021 and must be met with general fund monies. Motion was made by R. Weidner and seconded by D. Youker to approve the worksheet and subsequent contribution. Motion carried.

- Received approval to proceed with termination of services for account 11164, which has made no recent attempt at payment.
- Received reserve deposit from EB Investment Group, LLC for 40 proposed units at 429 West King St.

Unfinished Business:

- Ceiling Repair tabled for the present.
- Chairman Krall will call Control System 21 to move SCADA project forward.

New Business:

- Chairman Krall received an email from SRBC who said they may be able to help with having the Conewago Creek tested for human waste. He will communicate to them the need for the test to be more precise than just looking for e.coli.

Operator's Report:

- Repaired air conditioner at WWTP.
- Replaced all the UV bulbs at WWTP.
- Truck was inspected and serviced.
- Began inspecting the curb boxes to determine if the curb-stop can be visualized.
- Replaced failing LMI chemical pump at Well #5.

Correspondence:

- none

Motion to adjourn the meeting was made by H. Lau and seconded by R. Weidner. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:10 p.m.

The next meeting is scheduled to be held **October 1, 2020** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

October 1, 2020

The monthly meeting of the East Berlin Area Joint Authority was held October 1, 2020 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

Members Present: C. Krall, R. Weidner, H. Lau, D. Youker, G. Green

Members Absent:

Also Present: Diana Young, Melissa Earp, Nathan Boyer, John Scrivens, Robbie Teal

Minutes: A motion was made by H. Lau to accept the minutes of September 3, 2020 as written, with a second by R. Weidner. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a copy of the bills and receipts from the operational fund for September 2020. September payables totaled: **\$28,305.48**. A motion was made by G. Green to pay the bills for these months; with a second from H. Lau. **Motion carried.**

Public / Guest Comment:

Engineer's Report:

- Route 194 Water Tank Rehabilitation bid package will proceed as follows:
 1. Advertise - October 9
 2. Pre-bid Conference On-Site October 22, 2020 at 10 a.m.
 3. Receive Bids by November 3.
 4. Make recommendations to Authority at board meeting November 5.
- The NPDES permit renewal application is under PADEP review.
- BH forwarded information to the developer of proposed industrial facility concerning the need for re-rate of the wastewater plant and construction of Well 6, both at undermined costs. They are continuing to work with Aqua Aerobics to define the needs for the WWTP re-rate.

Solicitor's Report:

- Absent

Treasurer's Report:

- Open Balance of \$264,823.32
- Planned meeting with Nathan to go over budget October 15 at 3:30pm
- Will possibly need to adjust water / sewer capital expense charged to customers to properly reflect the funds used for each system.

Secretary's Report:

- Meeting with Mike Appleby of SRBC scheduled for Oct. 29 at 9am to discuss permit renewal and do a visual inspection of the well site. Anyone is welcome to attend.
- Pressure folding machine is in disrepair and needs to be replaced. The machine and parts are obsolete, manufacturer having gone out of business ten years ago. Motion to replace the machine was made by H. Lau with a second by R. Weidner. Motion carried.

Unfinished Business:

- Motion was made by G. Green to repair the ceiling at the pump house with a second from R. Weidner. Motion passed.
- Waiting on a proposal from Control Systems 21; probably will be done between Christmas and Easter 2021.

- A packet of final land development plans based on existing conditions was received for the proposed Nell's Apartment complex. Nathan advised the developers that they should replace the entire water line.

New Business:

- none

Operator's Report:

- Spray liner was added to the bed of the truck to protect from rust.
- SBR#2 decant butterfly valve was replaced and now is back to normal operation.

Correspondence:

- none

Motion to adjourn the meeting was made by R. Weidner and seconded by D. Youker. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:30p.m.

The next meeting is scheduled to be held **November 5, 2020** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

October 8, 2020

A special meeting of the East Berlin Area Joint Authority was held October 8, 2020 at 103 Locust St., East Berlin, PA. The meeting was opened by Chairman Krall at 7pm.

Members Present: C. Krall, H. Lau, G. Green

Members Absent:

Also Present: Melissa Earp

Public / Guest Comment: Donna of McNees presented Resolution 2020-2 that was reviewed by Solicitor Battersby and prepared by McNees as the bond firm. Resolution 2020-2 authorizes EBAJA to accept the bank commitment letter to undertake refunding of outstanding Pennvest debt and to borrow additional new money for the water tower project, execute a loan agreement, and enter a guarantee agreement with the East Berlin borough, and undertake all other steps necessary to make the borrowing happen. On October 7, 2020, the East Berlin Borough board authorized the enactment of their ordinance to guarantee this debt.

Motion to accept Resolution 2020-2 moved by G. Green and seconded by H. Lau.

Roll call vote requested by Chairman Krall:

Green: Aye

Krall: Aye

Lau: Aye

Motion carried.

There will be approximately thirty days until the closing of the loan.

Motion to adjourn the meeting was made by H. Lau and seconded by G. Green. **Motion carried.** Meeting was adjourned by Chairman Krall at 7:20p.m.

The next meeting is scheduled to be held **November 5, 2020** at 103 Locust Street at 7:00 pm.

Charles Krall, Chairman

ATTEST:

Melissa Earp, Secretary